



**NOTTINGHAM CITY COUNCIL**  
**EXECUTIVE BOARD**

**Date:** Tuesday 22 March 2016

**Time:** 2.00 pm

**Place:** Ground Floor Committee Room - Loxley House, Station Street, Nottingham,  
NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Corporate Director for Resilience**

**Governance Officer:** Laura Wilson **Direct Dial:** 0115 8764301

**AGENDA**

**Pages**

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| <b>3</b> | <b>MINUTES</b><br>Last meeting held on 23 February 2016 (for confirmation)   | 5 - 12   |
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<b>12</b>	<b>EXCLUSION OF THE PUBLIC</b> To consider excluding the public from the meeting during consideration of the remaining item(s) in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs in the public interest in disclosing the information	
<b>13</b>	<b>EXCHANGE BUILDINGS CHEAPSIDE AND SMITHY ROW, NOTTINGHAM - REFURBISHMENT WORKS - KEY DECISION - EXEMPT APPENDIX</b>	121 - 126
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ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE FOR THE REASONS LISTED IN THE AGENDA PAPERS. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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**NOTTINGHAM CITY COUNCIL**

**EXECUTIVE BOARD**

**MINUTES of the meeting held at Loxley House on 23 February 2016 from 2.01 pm - 3.08 pm**

**Membership**

Present

Absent

Councillor Graham Chapman (Vice Chair)  
Councillor Alan Clark  
Councillor Jon Collins (Chair)  
Councillor Nicola Heaton  
Councillor Nick McDonald  
Councillor David Mellen  
Councillor Alex Norris  
Councillor Dave Trimble  
Councillor Jane Urquhart  
Councillor Sam Webster

**Colleagues, partners and others in attendance:**

Councillor Jim Armstrong

Lisa Allison	- Media Officer
James Blount	- Media Officer
Candida Brudenell	- Strategic Director/Assistant Chief Executive
Theresa Channell	- Head of Corporate Finance and Deputy Section 151 Officer
Alistair Conquer	- Head of Education Partnerships
Ian Curryer	- Chief Executive
Mick Evans	- Pupil and School Services Manager
Nathan Oswin	- Political Assistant to the Labour Group
Keri Usherwood	- Marketing and Communications Manager
Geoff Walker	- Strategic Director for Finance
Hugh White	- Director of Sport, Culture and Parks
Laura Wilson	- Governance Officer
Jo Worster	- Team Leader, Strategic Finance

**Call-in**

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until Monday 7 March 2016.

**76 APOLOGIES FOR ABSENCE**

Alison Michalska  
Glen O'Connell

**77 DECLARATIONS OF INTERESTS**

None

## **78 MINUTES**

The Board confirmed the minutes of the meeting held on 19 January 2016 as a correct record and they were signed by the Chair.

## **79 COMMUNITY PROVISION IN THE DALES - KEY DECISION**

The Board considered the Portfolio Holder for Energy and Sustainability's report detailing the proposals to create a Joint Service Centre (JSC) in the Dales ward by extending and refurbishing the existing Sneinton Police station. It will include a new modern library and will facilitate the release of existing library buildings in Sneinton and Bakersfield.

The new JSC will:

- provide a single point of access for a wide range of Council services;
- include free phones/police phones, meeting and interview rooms;
- maintain the network of community libraries, providing modern library facilities with improved IT, including free WiFi and self-serve facilities;
- secure a local Police presence in the neighbourhood;
- facilitates the rationalisation and disposal of Council buildings that reduced the maintenance liability of the Council, and better manages the public estate;
- provide an easy to access location which is on a main bus route, and is close to a children's centre, youth club, health centre and main shopping district;
- improve local employment opportunities during the construction phase.

### **RESOLVED to**

- (1) approve the allocation of funding totalling £1.065m, as set out in the Business Case at exempt Appendix 1 of the report, for the redevelopment and extension of the existing Sneinton Police station into a JSC;**
- (2) approve the procurement of the redevelopment work through the EMPA framework, as set out in the Business Case at exempt Appendix 1 of the report, and delegate authority to the Director of Sport and Culture, in consultation with the Corporate Director for Commercial and Operations, and Corporate Director for Resilience, to enter into contract to deliver the works, subject to the project being within the agreed budget figure;**
- (3) approve the allocation of funding, as set out in the Business Case at exempt Appendix 1 of the report, for internal project management resource and internal design services related to the project, and note that the internal design team will also procure and manage external consultants for mechanical, electrical and lift design, due to the absence of in-house resources;**
- (4) approve the allocation of funding for procurement of furniture, equipment, communications and marketing, and services in support of the project, and delegate authority to the Director of Sport and Culture, in consultation with the Corporate Director for Commercial and**

**Operations, to sign the relevant contracts following the tender processes;**

- (5) declare Sneinton Library and Bakersfield Library surplus, and approve that the residual revenue be used to fund the proposed JSC following the relocation of the library services into Sneinton Police station.**

Reasons for decision

The JSC facilitates the release of the current library premises to improve customer satisfaction and value for money through the efficient and effective sharing and use of the public estate.

It will provide:

- a simplified way for customers to access and use Council services;
- an enhanced accessible library service, and improved customer access facilities;
- potential longer library opening hours;
- modern facilities, including free WiFi;
- the convenience of having several services and agencies located in one place.

Co-location supports the Council's Strategic Asset Management Programme and One Public Estate Initiative that includes the ambition to transform the operational property estate through investment and disinvestment in facilities.

The Council and Police share a commitment to safeguarding the presence of neighbourhood policing and community protection within the ward, and this proposal allows Community Protection Officers to continue working side by side with police officers.

Other options considered

The four options considered and analysed are contained within the Business Case at exempt Appendix 1 of the report.

**80 PROPOSED ADMISSION ARRANGEMENTS FOR NOTTINGHAM CITY COMMUNITY SCHOOLS 2017/18 - KEY DECISION**

The Board considered the Portfolio Holder for Schools' report setting out the proposed admission arrangements for the 2017/18 school year for community schools, which are the same as those approved for the 2016/17 school year, to ensure fair access to school places and give priority to local children.

**RESOLVED to approve the Local Authority's proposed admission arrangements for 2017/18 school year for community schools, as set out in Appendix 1 of the report, which are unchanged from those approved for the 2016/17 school year.**

Reasons for decision

Maintaining the 2016/17 admission arrangements will enable the Local Authority to monitor the operation of the changes that were made to the 2015/16 and 2016/17 arrangements, along with the arrangements of all admission authorities, including those newly formed academies, on order to make any changes for subsequent years on an informed basis.

Other options considered

No other options were considered in order to allow the monitoring detailed above to take place.

**81 TREASURY MANAGEMENT 2016/17 STRATEGY**

The Board considered the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration's report setting out the Treasury Management and Investment strategies for 2016/17, including the debt repayment strategy, and the associated Prudential Indicators.

**RESOLVED to endorse, and recommend for approval by the City Council at its meeting on 7 March 2016, the overall Treasury Management Strategy for 2016/17, detailed in Appendix 1 of the report, and, in particular:**

- (a) the strategy for debt repayment (Minimum Revenue Provision) in 2016/17, detailed in Appendix 4 of the report;**
- (b) the Investment Strategy for 2016/17, detailed in Appendix 1 of the report;**
- (c) the Prudential Indicators and limits for 2015/16 to 2018/19, detailed in Appendix 3 of the report;**
- (d) the current Treasury Management Policy Statement, detailed in Appendix 5 of the report.**

Reasons for decision

Approval of a Treasury Management Strategy is a legal requirement to comply with:

- Financial Regulations and the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Treasury Management by submitting a policy and strategy statement for the ensuing financial year;
- guidance issued by the Secretary of State under section 15(1)(a) of the Local Government Act 2003 in approving (at City Council) an Annual Investment Strategy before 1 April;
- guidance issued by the Secretary of State under the Local Authorities (Capital Finance and Accounting)(England)(Amendment) Regulations 2088 which required the preparation of an annual statement of the Council's policy on making a Minimum Revenue Provision for the repayment of debt.

Other options considered

No other options were considered as the approval of a Treasury Management Strategy is a legal requirement.



**82 MEDIUM TERM FINANCIAL PLAN (MTFP) 2016/17-2018/19 - KEY DECISION**

This decision is not subject to call-in as Councillor Brian Parbutt, Chair of the Overview and Scrutiny Committee, has agreed that the decision is reasonable in all the circumstances and should be treated as a matter of urgency as the budget has to be approved at the Full Council meeting on 7 March 2016, and the report despatch date is before the call-in period has ended.

The Board considered the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration's report presenting the Council's Medium Term Financial Plan (MTFP) for 2016/17-2019/20, comprising the General Fund revenue budget, the General Fund capital programme, the Housing Revenue Account (HRA) revenue budget, and the HRA capital programme.

The report also details consultation responses to the proposals.

**RESOLVED**

- (1) in relation to the 2015/16 budget, detailed in Annex 1 of the report, to:**
  - (a) note the current forecast outturn for the 2015/16 General Fund and HRA revenue budgets and capital programmes;**
  - (b) endorse the allocations from contingency, detailed in Table 1D of Annex 1;**
  - (c) approve the budget virements and reserve movements, detailed in Table 3 and Appendices B and C of Annex 1;**
  
- (2) in relation to the MTFP 2016/17-2019/20 revenue element, detailed in Annex 2 of the report, to:**
  - (a) note:**
    - (i) the General Fund revenue aspects of the MTFP;**
    - (ii) that, at the time of publication of the report, the Fire Authority had not formally approved their final Council Tax increases, and that the final precepts will be confirmed prior to the City Council meeting on 7 March 2016;**
  - (b) note, endorse and recommend to City Council:**
    - (i) the General Fund net budget requirement for 2016/17 of £243.878m, including the net movement in earmarked reserves, detailed in Appendix A of Annex 2;**
    - (ii) a basic amount of Council Tax level (Band D) of £1,517.32, that will raise a total of £94.212m (an increase of 3.95%);**
    - (iii) to delegate authority to the appropriate Director to implement all proposals after undertaking any necessary consultation;**
  
- (3) in relation to the MTFP 2016/17-2020/21 capital programme element, detailed in Annex 3 of the report, to note, endorse and recommend to City Council:**
  - (a) the capital programme, detailed in Appendix D of Annex 3;**

- (b) the additional key principal for the governance and management of the capital programme, detailed in section 5 and section 8 of Annex 3;
        - (c) the extension of the rolling programmes, detailed in Table 3 of Annex 3;
        - (d) the revised Local Transport Programme, detailed in Appendix C of Annex 3;
  - (4) in relation to the MTFP 2016/17-2019/20 HRA element, detailed in Annex 4 of the report, to:
    - (a) note policy changes affecting social housing through the Welfare Reform & Work Bill that is expected to be passed into law before April 2016. The changes will impact on the HRA's financial sustainability and include:
      - (i) reduction of social housing rents by 1% for four years from April;
      - (ii) enhanced Right to Buy (RTB) criteria and increased RTB sales;
      - (iii) retention of 1-4-1 receipts from RTB sales;
      - (iv) compulsory sale of high value properties;
      - (v) changes to housing benefit eligibility including 'Pay to Stay';
      - (vi) abolition of assured tenancies;
    - (b) approve the:
      - (i) proposed rent decrease of 1.0% for 2016/17;
      - (ii) continuation of the tenant incentive scheme, worth up to £100 per annum to each tenant;
      - (iii) increased service charge of 2.2%;
      - (iv) sustainable working balance of £4m;
      - (v) delegation of authority to Nottingham City Homes (NCH) to award capital contracts up to the value of the scheme/programme, detailed in Appendix B of Annex 4;
    - (c) note, endorse and recommend to City Council the 2016/17 HRA budget;
- (5) to note and endorse the recommendations of the Chief Finance Officer in respect of the robustness of the estimates made for the purposes of all aspects of the budget calculations and the adequacy of reserves, detailed in Annex 5 of the report;
- (6) to note the outcomes of the budget consultation and communications, detailed in Annex 6 of the report;
- (7) to delegate authority to the Strategic Director of Finance, in consultation with the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration, to finalise the MTFP for publication following approval of the relevant elements of the budget by City Council.

Reasons for decisions

To enable the Executive Board to approve rent reductions and make recommendations to City Council for consideration on 7 March 2016 when it meets to set the budget and Council Tax for 2016/17.

Other options considered

Throughout the budget process a large number of individual cost reduction, income levels and investment options are considered, which impacts on the level of reserves. It is a complex process with many iterations and possibilities too numerous to present as discrete options.

**83 REVIEW OF CURRENT ARRANGEMENTS FOR SERVICES TO PREGNANT TEENAGERS/TEENAGE PARENTS OF SCHOOL AGE - KEY DECISION**

The Board considered the Portfolio Holder for Schools' report proposing to close the Beckhampton Centre at the end of the 2015/16 academic year as numbers on roll at the Centre have reduced significantly and it is no longer financially sustainable. This is because Nottingham City schools are meeting their obligations with regard to pregnancy, and are supporting pregnant teenagers/teenage parents of school age within mainstream establishments.

**RESOLVED to**

- (1) approve the closure of the Beckhampton Centre (Pupil Referral Unit);**
- (2) review provision for the small number of City resident vulnerable pregnant teenagers/teenage parents where mainstream school is not the most effective provision.**

Reasons for decisions

A public consultation was held on the proposal to close the Beckhampton Centre as a result of reducing numbers resulting in the decrease in value for money. Although there were a number of objections to the closure, these have been balanced against the sustainability of the current provision and the financial pressures of the High Level Needs Dedicated Schools Grant, and the number of comments in support of the proposal.

There will be appropriate provision in place for those who cannot remain in mainstream school, as detailed in Appendix 2 of the report. Support from the Family Nurse Partnership and Teenage Pregnancy Midwifery Service will be made within the individual educational plan for all the needs of the young person, in the same way that provision is made for those remaining in their schools whilst pregnant and as mothers.

Other options considered

Keeping the Beckhampton Centre open was rejected as it is not financially viable or sustainable.

Closing the Beckhampton Centre with no additional contingencies in place was rejected as, although it supports the financial pressures, it does not address the needs of a small number of city resident vulnerable pregnant teenagers/teenage parents where mainstream school is not the most effective provision.

**84 EXCLUSION OF THE PUBLIC**

**RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

**85 COMMUNITY PROVISION IN THE DALES - KEY DECISION - EXEMPT APPENDICES**

The Board considered the exempt appendices to the Portfolio Holder for Energy and Sustainability's report.

**RESOLVED to note the information contained within the exempt appendices.**

Reasons for decisions

As detailed in minute 79.

Other options considered

As detailed in minute 79.

**86 REVIEW OF CURRENT ARRANGEMENTS FOR SERVICES TO PREGNANT TEENAGERS/TEENAGE PARENTS OF SCHOOL AGE - KEY DECISION - EXEMPT APPENDICES**

The Board considered the exempt appendices to the Portfolio Holder for Schools' report.

**RESOLVED to note the information contained within the exempt appendices.**

Reasons for decisions

As detailed in minute 83.

Other options considered

As detailed in minute 83.

<b>Subject:</b>	Proposed expansion of Fernwood Primary and Nursery School, Wollaton		
<b>Corporate Director(s)/ Director(s):</b>	Alison Michalska, Corporate Director for Children and Adults Pat & Sarah Fielding, Directors of Education		
<b>Portfolio Holder(s):</b>	Councillor Sam Webster, Portfolio Holder for Schools		
<b>Report author and contact details:</b>	Lucy Juby, Project Manager, School Organisation Email: <a href="mailto:lucy.juby@nottinghamcity.gov.uk">lucy.juby@nottinghamcity.gov.uk</a> Tel. 0115 8765041 Rob Caswell, Programme Manager, Major Projects E-mail: <a href="mailto:Robert.caswell@nottinghamcity.gov.uk">Robert.caswell@nottinghamcity.gov.uk</a> Tel: 0115 876 3408		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b>	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total value of the decision:</b> £1.250m			
<b>Wards affected:</b> Wollaton West	<b>Date of consultation with Portfolio Holder(s):</b> 16 Feb 2016		
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input checked="" type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
The Wollaton area is experiencing significant primary school place pressures, with a continued upward trend of pupil growth in the coming years.			
Between 21 September and 18 October 2015, a four week consultation with parents, carers, staff, governors and community members was undertaken on the proposal to expand Fernwood Primary School from 840 to 1050 places. Following this period of consultation, the Executive Board approved the next stage of the consultation process which was the issuing of statutory notices.			
Statutory notices were issued on 6 January 2016 and the representation period ended on 3 February 2016. One representation was made during this period, from the governing body of Fernwood Primary and Nursery School. The governing body support the proposal to expand the school, but on behalf of the school community, would like consideration to be given to a number of issues and suggestions regarding the design and building plans.			
This report seeks approval to implement the expansion.			
<b>Exempt information:</b> None			
<b>Recommendation(s):</b>			
<b>1</b> To approve the expansion of Fernwood Primary and Nursery School from an 840 place school to a 1050 place school, from September 2016.			
<b>2</b> To approve the allocation of £1.250m of funding, as set out in section 4, for the expansion of Fernwood Primary and Nursery school, noting that £0.750m has already been approved in			

	March 2016 for two classrooms (Delegated Decision reference 2370).
<b>3</b>	To approve the procurement of the works as set out in the Business Cases in Appendix A.
<b>4</b>	To delegate authority to the Head of Legal Services to enter into contract following the procurement process, subject to the project being within the agreed budget envelope.

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 The additional school places are needed to meet the needs of the school community. Due to the demand for places in the catchment area, Fernwood Primary has already started to admit extra pupils ahead of the formal expansion.
- 1.2 Fernwood Primary is an outstanding school, very popular and is always over-subscribed, with significant waiting lists across the year groups. More places are needed to meet the significant increase in the number of local children requiring a school place. The number of catchment children for Fernwood Primary has increased significantly since September 2014. To support this, the School have helpfully admitted an additional Reception class this year to accommodate the additional catchment children requiring a school place, but a longer term solution is needed
- 1.3 The Council and Executive Board have balanced the objections during consultation against the long term need for school places, both for current and future pupils and the views expressed will be considered in terms of prioritising any mitigating actions that are required to make the proposal work for all pupils.
- 1.4 The governing body is committed in its support for the proposal to expand the school (Appendix B: letter submission 2), but on behalf of the school community, would like consideration to be given to a number of issues and suggestions regarding the design, building plans and school facilities and possible measures for easing traffic management problems. The Council is working positively and in partnership with the governing body and leadership team to explore all issues raised and find solutions where possible.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 The national shortage of primary school places has been reflected across the City and extra capacity has been added in many schools. In the Wollaton area there is a continued upward trend of pupil growth in the coming years due to an increased birth rate, the continuing popularity of the area, particularly with families moving into the area, and new housing development.
- 2.3 A four week consultation on the proposed expansion ran from 21 September to 18 October 2015, with parents, carers, staff, governors and community members. Statutory Notices were hung on the gates of Fernwood Primary School on Wednesday 6 January 2016. They were also published on the Council website and in the Topper newspaper. The representation period ended on Wednesday 3 February 2016 and one representation was made during this period from the School's governing body.
- 2.4 Since receipt of the governing body's initial letter on 1 February 2016 (Appendix B: letter submission 1), officers from the School Organisation and Major Projects teams have met with the governing body to discuss all the issues raised, with a view to finding solutions which will support the continued outstanding educational provision which is currently delivered, while within the context of the budget available.

- 2.5 Although it is not possible to meet all of the school's requirements, agreement was made to further investigate the design and feasibility options with regards to the potential for delivering some specific priorities, such as slightly larger classrooms in the Key Stage 2 building, and an extension to the hall in the Key Stage 2 building.
- 2.6 A feasibility study has been commissioned to ascertain whether it is possible to expand Fernwood Primary School and the investment required. The outcome is summarised in the Business Cases at Appendix A. The Business Cases include details of the number of places and sets out the programme for both the expansion of Key Stage 1 and Key Stage 2, along with an assessment of the risks and benefits.
- 2.7 At this stage, it is estimated that the expansion of Fernwood Primary School would cost £2.000m. The expansion would be funded from the Basic Need Grant, held by the Council for primary phase expansion projects. If approved, the anticipated date of completion is by 1 September 2016 for the Key Stage 1 build and 30 August 2017 for the Key Stage 2 build. To meet the Key Stage 1 completion date, a separate delegated decision has been approved for £0.750m of funding to allow the works to commence on the first phase. This report requests approval to commit the remaining £1.250m.
- 2.8 This report asks for approval to enter into contract as set out in the Business Case. The project at Fernwood Primary School will be procured using the EMPAii framework, subject to being within the agreed budget and meeting the requirements of the City Council. The project will be delivered as a Design and Build contract.

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 Other options were considered and explained in the previous Executive Board report, but were not considered viable, therefore the expansion of Fernwood Primary is currently the only recommendation to address the place pressure in Wollaton.

### **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

#### **Capital**

- 4.1 £4.6m for Primary Schools Reorganisation for undeveloped schemes in areas with increased demand for places was approved (pending business case) as part of the Investment Strategy by Full Council in October 2014. Fernwood Primary and Nursery school is continuously oversubscribed and experiences increasing waiting lists. The total cost of this proposal is forecast at £2.000m. £0.750m has already been approved in a delegated decision in March 2016 for two classrooms. This report requests approval to commit the remaining £1.250m funding from the Basic Needs Grant for the expansion of this school to 1050 places.
- 4.2 The development is part of Primary Schools Re-Organisation Phase 2 which is to be funded from Basic Needs Grant (confirmed up until 2017/18). Over the past few years it has been usual to forecast future Basic Needs Grant and to use this indicative grant to build a programme of expansions, however, there is now some concern over likely future grants being awarded to local authorities, therefore

indicative grant will not be included in the funding envelope until there is some clarity.

4.3 The programme is currently balanced and remains within its current funding envelope, however, if costs increase significantly or new expansions are identified (in addition to those currently expected) it is likely that there will be a funding shortfall. Remaining expansions within the current plan which are not yet approved will be continuously monitored in order to ensure schemes being worked up can remain within the available and confirmed funding.

4.4 The capital programme will be amended accordingly.

#### **Revenue**

4.5 If the proposal to expand Fernwood Primary were approved then the Local Authority would fund the school for an additional class each year from the Pupil Growth Contingency Fund until the school is full (i.e. for the next six years). This funding would cover the period September to March of each year. Once the additional pupils were accounted for on the October Autumn Census after the September they were admitted, they would then be funded in the following financial year through the local funding formula.

4.6 The School Organisation Team will allocate funding to the school based on the eligibility criteria approved by Schools Forum. Table 1 outlines the funding criteria values based on the admission of an additional 30 pupils.

<b>Funding Streams</b>	<b>£</b>
Teacher M3 (7/12ths)	17,824
Teaching Assistant Pt 22 (7/12ths)	14,242
Midday Supervisor Pt 8 (7/12ths)	2,150
Classroom set up costs per class	Up to £8,000
Utilities (7/12ths) based on £150 per pupil per year	£2,625

The staffing and ancillary costs will be for the seven months (7/12ths) to cover the months between when additional pupils join the school in September and when the increased numbers are recognised in the budget the following year.

4.7 The Reception bulge class admitted in September 2015 was funded from the Dedicated Schools Grant Pupil Growth Contingency Fund £0.047m.

4.8 As stated in 4.1 the funding to meet the cost of the expansion of Fernwood Primary has been set aside within the Basic Needs Grant. However, the ongoing maintenance costs of building would have to be met from the schools budget.

## **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

### **Legal implications**

5.1 The school organisation regime is set out in the Education and Inspections Act 2006 ("EIA"), regulations made under the EIA and guidance made by the Secretary of State, both statutory (using powers in the EIA) and non-statutory.



- 5.2 Under section 19 of the EIA, a local authority is required to publish a proposal to make a prescribed alteration to a maintained school. In essence, a prescribed alteration is one designated as such by regulations. Currently, the relevant regulations are the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 (“the Prescribed Alterations Regulations 2013”).
- 5.3 The proposal referred to in this report: to expand Fernwood Primary School (“Fernwood”) by increasing the number of pupils to be accommodated from an 840 place primary school to a 1,050 place primary school, with an anticipated date of completion for the Key Stage 1 build of 1 September 2016 and an anticipated date of completion for the Key Stage 2 build of 30 August 2017, would be a prescribed alteration because it entails an enlargement of the premises of Fernwood, which would increase the capacity of Fernwood by more than 30 pupils and by 25 per cent or more or by 200 pupils or more.
- 5.4 Whilst the school organisation regime no longer has a ‘pre-publication’ consultation period, in public law terms such consultation is advisable. Indeed, this is reflected in the current statutory guidance entitled *School Organisation Maintained Schools Guidance for proposers and decision-makers* (January 2014) which states at paragraph 10: “Although there is no longer a prescribed ‘pre-publication’ consultation period for prescribed alterations, there is a strong expectation on schools and LAs to consult interested parties in developing their proposal prior to publication as part of their duty under public law to act rationally and take into account all relevant considerations...” Therefore, it was advisable that the proposal to expand Fernwood was consulted upon before being published. Having been consulted on, the proposal to expand Fernwood was formally published on 6 January 2016 with a four week representation period.
- 5.5 With the representation period for the proposal having ended on 3 February 2016, under regulation 6 of and Schedule 3 to the Prescribed Alterations Regulations 2013 the Executive Board is now required to consider and determine the proposal. Under Schedule 3, paragraph 5(1) of the Prescribed Alterations Regulations 2013, in determining the proposal the Executive Board may:
- (a) reject the proposal;
  - (b) approve the proposal without modifications; or
  - (c) approve the proposal with such modifications as the local authority think desirable, having consulted the governing body (unless the modifications are proposed by the governing body).
- 5.6 Under Schedule 3, paragraph 5(2) of the Prescribed Alterations Regulations 2013, where proposals are approved by the local authority (whether with or without modifications), the approval may be conditional on the occurrence of an event prescribed in paragraph 8 of Schedule 3 to the Prescribed Alterations Regulations 2013 (which includes the entering into an agreement for any necessary building project supported by the Department for Education). If the approval is expressed to take effect only if the event occurs, the event must occur by the date specified in the approval.
- 5.7 Under Schedule 3, paragraph 5(3) of the Prescribed Alterations Regulations 2013 any determination under paragraph 5(1) must be made within the period of two months of the end of the representation period (that is, by 3 April 2016 for the proposal under consideration here). Where the local authority does not make a determination within the period prescribed by Schedule 3, paragraph 5(3) of the

Prescribed Alterations Regulations 2013, the proposal must be referred to the Schools Adjudicator.

- 5.8 Lastly, it is advisable that Human Resources (“HR”) and legal advice is taken in relation to the HR, employment law and commercial law ramifications of the proposals here.

**Procurement advice**

- 5.9 The EMPAii Regional Intermediate Framework with GF Tomlinson provides both a compliant and value for money option for the procurement of these works to be undertaken.

**HR advice**

- 5.10 In terms of any other workforce implications, the governing body will need to give careful consideration to the appropriate staffing establishment and the potential need to make suitable appointments to ensure the school is adequately resourced in line with School Teacher's Pay & Conditions, Staffing Guidance under the Education Act 2002, and the Restructuring, Recruitment, and Pay Policies adopted by the governing body.
- 5.11 HR and legal advice should be considered in the implementation of any new or extended staffing structures, to ensure appropriate consideration is given to employment law, policy and practice.

**6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

- 6.1 The site is owned by the City and there are no property implications in connection with the proposed expansions subject to the appropriate statutory approvals being obtained including consultation with Sports England.

**7 SOCIAL VALUE CONSIDERATIONS**

- 7.1 None

**8 REGARD TO THE NHS CONSTITUTION**

- 8.1 N/A

**9 EQUALITY IMPACT ASSESSMENT (EIA)**

- 9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA has already been submitted with the previous Executive Board report, to assess the equality impact of the proposal.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

- 10.1 None

## **11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

- 11.1 Portfolio Holder decision to commence consultation:  
[http://resmodw2k121/ieDecisionDetails.aspx?ID=3409&\\$LO\\$=1](http://resmodw2k121/ieDecisionDetails.aspx?ID=3409&$LO$=1)
- 11.2 Portfolio Holder decision 2184 – Early Works including design development to allow Fernwood Infant and Junior to expand.  
<http://committee.nottinghamcity.gov.uk/ieDecisionDetails.aspx?ID=3430>
- 11.3 Portfolio Holder decision 2370 - Approval of the allocation of funding for the provision of additional accommodation at Fernwood Primary school for September 2016.
- 11.4 Executive Board report – ‘Proposed expansion of Fernwood Primary School, Wollaton’, 22 December 2015.

## **12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

Julia Holmes, Finance Analyst  
[Julia.holmes@nottinghamcity.gov.uk](mailto:Julia.holmes@nottinghamcity.gov.uk)  
0115 8763733

Tina Adams, Finance Manager, Capital & Tax Management  
[Tina.adams@nottinghamcity.gov.uk](mailto:Tina.adams@nottinghamcity.gov.uk)  
0115 8763132

Jon Ludford-Thomas, Solicitor  
[Jon.ludford-thomas@nottinghamcity.gov.uk](mailto:Jon.ludford-thomas@nottinghamcity.gov.uk)  
0115 8764398

Leanne Sharp, Service Redesign Consultant  
[Leanne.sharp@nottinghamcity.gov.uk](mailto:Leanne.sharp@nottinghamcity.gov.uk)  
0115 8763603

Peter Taylor, Estates Surveyor  
[Peter.Taylor2@nottinghamcity.gov.uk](mailto:Peter.Taylor2@nottinghamcity.gov.uk)  
0115 8763017

Sue Oliver, Category Manager, Procurement  
[sue.oliver@nottinghamcity.gov.uk](mailto:sue.oliver@nottinghamcity.gov.uk)  
0115 8762789

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# Nottingham City Council

## Business Case

**Project Title: Fernwood Primary School Expansion Works – Creation of two additional infant classrooms**

**Lead Department: Major Projects**



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## DOCUMENT CONTROL

<b>BC Author</b>	Caroline Butrymowicz
<b>Project Sponsor (contact details)</b>	Nicholas Lee – Head of Access and Learning (87 64618)
<b>Project Manager (contact details)</b>	Caroline Butrymowicz – Project Manager, Major Programmes (87 63396)
<b>Date</b>	22 <sup>nd</sup> January 2016
<b>Document ID</b>	Fernwood Primary Expansion Business Case

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1	Draft	22/01/16	First Draft	CMB
2.	Final	02/02/16	Final	RC/CMB

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## **1.0 PURPOSE OF DOCUMENT**

This document sets out the need, benefits and the justification for the addition of two infant classrooms to Fernwood Primary school.

## **2.0 EXECUTIVE SUMMARY**

Increasing demand has been identified in the Wollaton area of the city for primary school places and Fernwood Primary School was over subscribed for September 2015. It was agreed that the school would take a bulge year in 2015 to provide the opportunity to formally consult on the expansion of the school from an 840 place primary to a 1050 place primary. This consultation has now commenced and approval has been granted to issue the Statutory Notices. The outcome of the consultation and the final decision will not be known until later in the year, however, there is still anticipated to be further need for places for September 2016, so there needs to be consideration of options for a further bulge year. At present there is no further capacity within the school and so a two classroom extension is being planned attached to the existing Key Stage 1 building. Previously there was approval for some early design work and minor modifications to the Key Stage 1 block it has now been identified that further capacity is required .

## **3.0 STRATEGIC FIT**

### **3.1 Background of Business Need**

The national shortage of primary school places has been reflected across the City and extra capacity has been added in many schools. The Wollaton area is experiencing significant primary school place pressure with a continued upward trend for pupil growth in the coming years. The factors that contribute to this are increased birth rate, inward migration and increased house sales and housing developments in the area. Fernwood is an outstanding school and is always over subscribed with waiting lists across the year groups. The significant new housing development currently being constructed will result in further demand for new places.

While the expansion of the school has yet to be approved there is a need to provide sufficient accommodation to allow a continued expansion of the school if the Statutory Notices are approved. It will also allow for a further bulge year that will be required to provide sufficient school places for in catchment children as a temporary measure in the event of the formal expansion not being approved.

### **3.2 Strategic Objectives and Outcomes**



The City Council has a Statutory duty to provide sufficient school places. One of 5 key objectives of the new Council Plan setting out the Council's ambitions for the next four years is to ensure that every child in Nottingham is taught in a school that is judged good or outstanding by Ofsted. The expansion of Fernwood Primary School also supports the Council priorities of providing access to a good school close to home for every young person in Nottingham and to guarantee a choice of places for every child at a local primary school.

Parents / carers quite rightly expect their children to be offered a local school place in their catchment area and the case for expanding a school which delivers a quality provision in an area where there are insufficient school places is a strong one. It is the duty and the desire of both the Council and the school to maximise opportunities to deliver a quality education to the community.

The provision of this additional capacity is the first stage in the potential expansion of Fernwood Primary School from its current capacity of 840 to a potential capacity of 1050. The provision of two new classrooms will allow the school to take a further 30 children in September 2016 and meet the catchment demand.

### 3.3 Scope and option appraisal

The proposal is to build two additional classrooms and to provide some breakout space and associated toilets adjoining the existing Key stage 1 building. If the formal proposal to expand Fernwood Primary school is agreed later in the year there will need to be further building works to the Key stage 2 building which consist of a further four classrooms and associated space to meet the full expansion of the primary school from 840 places to 1050 places.

The school are very supportive of the proposals to provide the two additional classrooms. Several meetings have been held with the school and various design options have been discussed

An option to provide a new block of 7 classrooms was considered in the early days of the project but it was discounted as it would mean that one class in each year group would have no connection with the rest of the year group. Educational it makes more sense to locate all the classes in the same year group adjacent as to allow them to share resources.

### 3.4 Constraints

The two additional classrooms are required for September 2016 to enable pupils to be admitted to the school. The school will need to function with building works on site. The Project Team will work closely with the Senior Management Team of the school to ensure that all works and operations are managed and supervised accordingly. The day to day running of the school will not be adversely affected.

### 3.5 Dependencies

The project contributes towards the Council Plan 2015-2019 as it meets the one of the Council's key objectives in ensuring that every child is taught in a school that is judged good or outstanding by Ofsted. It also supports the Council priority of providing access to a good school close to home for every young person in Nottingham.

### 3.6 Key Risks

The key risks are:

Risk No.	Risk	Mitigation
1.	The project cannot be delivered within the allocated budget.	Early costings have demonstrated that the project is deliverable within the indicative amount allocated.
2.	Risks to the project budget are not understood and the project cost may increase beyond the agreed budget.	Surveys to be undertaken to the site to confirm costs. Early discussions to take place with the successful contractor to ensure design is efficient and any savings are made.
3.	The risk that planning is not agreed due to the need to take up green space for the two new classrooms.	Engagement has already taken place with 'Sport England'. They are in support of the option.
4.	That the two classroom extension can't be delivered within the programme constraints.	There will be continued dialogue with the design team and the contractor. Which will flag up the concerns to the school and the project team will look to provide the most effective overall solution.

### 3.7 Benefits

The benefits of this project are:

- The meeting of one of the 5 key objectives of the new Council Plan which sets out the Council's ambitions for the next four years which is to ensure that every

child in Nottingham is taught in a school that is judged good or outstanding by Ofsted. Fernwood Primary school is a recent amalgamation of Fernwood Infant and Junior schools both when last inspected by Ofsted were rated as outstanding.

- The proposal supports the Council's priorities of providing access to a good school close to home for every young person. There is presently a demand for places within the catchment area of Fernwood Primary. Expansion of a popular and successful school, Fernwood primary school is over subscribed.
- Creation of quality teaching and learning space this will be measured by agreeing that the new spaces are suitable in conjunction with the Head Teacher.
- Provision of energy efficient solutions for additional classrooms within the building. This will be measured based on the change of usage of both gas and electric over a period being proportionately lower than the overall area of the buildings increase.

## 4.0 FINANCE

### Budget position

The scheme is presently in design and there have been some early cost estimates of the building works for this first phase of the expansion. It is anticipated that this work will cost £0.750 million and that the second phase of a four classroom extension adjacent to the Keystage 2 building will cost a further £1.250 million if it is approved later. Overall an allowance of £2.000 million has been made in the capital programme to procure the works. This funding requirement will come from the Basic Need grant provided by the Education Funding Agency.

	<b>Funding</b>
	£ million
Expansion of Key stage 1 building (included in this Business Case).	0.750
Expansion of Key Stage 2 building (not considered in this Business Case and subject to a separate business case at a later date).	1.250
<b>Total overall funding</b>	<b>2.0000</b>

### **Other budget issues**

The school will be entitled to an additional £8,000 per additional classroom to cover furniture and fittings and ICT requirements.

## **5.0 PROCUREMENT**

The procurement route has been considered. Two options were reviewed, going out to the market place with a full set of tender documents or using an appropriate contractor off the East Midlands Property Alliance (EMPA) framework. Given the constraints of the programme, the requirement to hand the first two classrooms over for September 2016, it was felt that the most effective route to market would be to procure the contractor off the EMPA framework. The appropriate contractor is GF Tomlinson Group, who has completed a number of similar size projects in the last few years.

The design has been procured in house from Design Services, although they will be supported by specialist designers for aspects of the design. Design Services have previously been involved in the scheme to create a nursery on the school site and are therefore, aware of the school constraints and expectations.

## **6.0 DELIVERY**

The project will be managed by the Major Projects team and Design Services on behalf of School Reorganisation team. The team have considerable experience in delivering schemes of this nature particularly in the last five years where a significant number of schools have been expanded. There is already an effectively working relationship on site with the school that has been developed during the previous scheme completed in January 2016 to provide a nursery for the school.

As the scheme develops a project plan will be produced and will set out how the project will be delivered and the key milestones that need to be achieved.

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# Nottingham City Council

## Business Case

**Project Title: Fernwood Primary School Expansion Works – Creation of four additional junior classrooms**

**Lead Department: Major Projects**



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## DOCUMENT CONTROL

<b>BC Author</b>	Caroline Butrymowicz
<b>Project Sponsor (contact details)</b>	Nicholas Lee – Head of Access and Learning (87 64618)
<b>Project Manager (contact details)</b>	Caroline Butrymowicz – Project Manager, Major Programmes (87 63396)
<b>Date</b>	11 <sup>th</sup> February 2016
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6.0 Delivery	8

## **1.0 PURPOSE OF DOCUMENT**

This document sets out the need, benefits and the justification for the addition of four classrooms to the Key Stage 2 block at Fernwood Primary school.

## **2.0 EXECUTIVE SUMMARY**

Increasing demand has been identified in the Wollaton area of the city for primary school places and Fernwood Primary School was over subscribed for September 2015. It was agreed that the school would take a bulge year in 2015 to provide the opportunity to formally consult on the expansion of the school from an 840 place primary to a 1050 place primary. The need for further additional Key Stage 1 places in September 2016 has been demonstrated and is currently subject to approval in a separate delegated decision with a supporting business case.

The outcome of the consultation to expand the school to a 1050 place primary is explained in the main Executive Board report to which this Business Case supports. In order to allow the growth of the school to a 1050 primary four additional Key Stage 2 classrooms are required.

## **3.0 STRATEGIC FIT**

### **3.1 Background of Business Need**

The national shortage of primary school places has been reflected across the City and extra capacity has been added in many schools. The Wollaton area is experiencing significant primary school place pressure with a continued upward trend for pupil growth in the coming years. The factors that contribute to this are increased birth rate, inward migration and increased house sales and housing developments in the area. Fernwood is an outstanding school and is always over subscribed with waiting lists across the year groups. The significant new housing development currently being constructed will result in further demand for new places.

If the statutory notices are approved, in order to expand the school four additional Key Stage 2 classrooms are required.

### **3.2 Strategic Objectives and Outcomes**

The City Council has a Statutory duty to provide sufficient school places. One of 5 key objectives of the new Council Plan setting out the Council's ambitions for the next four years is to ensure that every child in Nottingham is taught in a school that is judged good or outstanding by Ofsted. The expansion of Fernwood Primary School meets this requirement and also supports the Council's priorities of providing access to a good school close to home for every young person in Nottingham and to guarantee a choice

of places for every child at a local primary school.

Parents / carers quite rightly expect their children to be offered a local school place in their catchment area and the case for expanding a school which delivers a quality provision in an area where there are insufficient school places is a strong one. It is the duty and the desire of both the Council and the school to maximise opportunities to deliver a quality education to the community.

The provision of this additional capacity is the second stage in the potential expansion of Fernwood Primary School from its current capacity of 840 to a potential capacity of 1050. The provision of four Key Stage 2 classrooms will allow the school to continue to grow by 30 reception pupils each year until all 7 year groups are full.

### **3.3 Scope and option appraisal**

The proposal is to build four additional classrooms, extend an existing classroom, provide storage, pupil and staff toilets and an accessible toilet.

The school are very supportive of the proposals to provide the additional classrooms. Several meetings have been held with the school and various design options have been discussed with a preferred option agreed.

With regard to the overall expansion an option to provide a new block of 7 classrooms was considered in the early days of the project but it was discounted as it would mean that one class in each year group would have no connection with the rest of the year group. Educational it makes more sense to locate all the classes in the same year group adjacent as to allow them to share resources.

### **3.4 Constraints**

The four additional classrooms are required for September 2018 to enable pupils to continue being admitted to the school. The school will need to function with building works on site. The Project Team will work closely with the Senior Management Team of the school to ensure that all works and operations are managed and supervised accordingly. The day to day running of the school will not be adversely affected.

### **3.5 Dependencies**

The project contributes towards the Council Plan 2015-2019 as it meets the one of the Council's key objectives in ensuring that every child is taught in a school that is judged good or outstanding by Ofsted. It also supports the Council priority of providing access to a good school close to home for every young person in Nottingham.

### 3.6 Key Risks

The key risks are:

Risk No.	Risk	Mitigation
1.	The project cannot be delivered within the allocated budget.	Early costings have demonstrated that the project is deliverable within the indicative amount allocated.
2.	Risks to the project budget are not understood and the project cost may increase beyond the agreed budget.	Surveys to be undertaken to the site to confirm costs. Early discussions to take place with the successful contractor to ensure design is efficient and any savings are made.
3.	The risk that planning is not agreed due to the need to take up green space for the two new classrooms.	Engagement has already taken place with 'Sport England'. They are in support of the favoured design option.
4.	That the four classroom extension can't be delivered within the programme constraints.	There will be continued dialogue with the design team and the contractor. Which will flag up the concerns to the school and the project team will look to provide the most effective overall solution.

### 3.7 Benefits

The benefits of this project are:

- The meeting of one of the 5 key objectives of the new Council Plan which sets out the Council's ambitions for the next four years which is to ensure that every child in Nottingham is taught in a school that is judged good or outstanding by Ofsted. Fernwood Primary school is a recent amalgamation of Fernwood Infant and Junior schools both when last inspected by Ofsted were rated as outstanding.
- The proposal supports the Council's priorities of providing access to a good school close to home for every young person. There is presently a demand for places within the catchment area of Fernwood Primary. Expansion of a popular and successful school will meet the objective and Fernwood Primary school is over subscribed.
- Creation of quality teaching and learning space this will be measured by agreeing that the new spaces are suitable in conjunction with the Head Teacher.
- Provision of energy efficient solutions for additional classrooms within the building. This will be measured based on the change of usage of both gas and electric over a period being proportionately lower than the overall area of the

buildings increase.

## 4.0 FINANCE

### Budget position

The scheme is presently in early design and there have been some cost estimates of the building works for this phase of the expansion. It is anticipated that this work will cost £1.250. Overall an allowance of £2.000 million has been made in the capital programme to procure the works. This funding requirement will come from the Basic Need grant provided by the Education Funding Agency.

	<b>Funding</b>
	£ million
Expansion of Key stage 1 building (subject to approval in a separate DDM with supporting business case).	0.750
Expansion of Key Stage 2 building	1.250
Total overall funding	2.0000

### Other budget issues

The school will be entitled to an additional £8,000 per additional classroom to cover furniture and fittings and ICT requirements.

## 5.0 PROCUREMENT

The procurement route has been considered. Two options were reviewed, going out to the market place with a full set of tender documents or using an appropriate contractor off the East Midlands Property Alliance (EMPA) framework. Given the constraints of the programme for expansion of the Key Stage 1 block targeted to complete September 2016 and the requirement for the contractor to be working on both parts of the building, the most effective option is to retain the contractor that has been identified to deliver the Key Stage 1 phase from the EMPA framework. The appropriate contractor is GF Tomlinson Group, who has completed a number of similar size projects in the last few years.

The design has been procured in house from Design Services, although they will be supported by specialist designers for aspects of the design. Design Services have

previously been involved in the scheme to create a nursery on the school site and are therefore, aware of the school constraints and expectations.

## 6.0 DELIVERY

The project will be managed by the Major Projects team and Design Services on behalf of School Reorganisation team. The team have considerable experience in delivering schemes of this nature particularly in the last five years where a significant number of schools have been expanded. There is already an effectively working relationship on site with the school that has been developed during the previous scheme completed in January 2016 to provide a nursery for the school.

As the scheme develops a project plan will be produced and will set out how the project will be delivered and the key milestones that need to be achieved.

Fernwood Primary School  
Arleston Drive  
Wollaton  
Nottingham NG8 2FZ

28th January 2016

Re: Proposed Expansion of Fernwood Primary School

Dear Sir/Madam,

We are writing to you as the Fernwood Primary School Governing Body to outline our concerns regarding the proposed expansion of the above school.

We have met as a governing body to look at and discuss your proposed building plans for the Infant and Junior school and we would like to outline the following concerns and issues which we have with what you are proposing:

At the Infant School:

1. There is no Cloakroom area being planned alongside the new classrooms which is needed for the pupils' coats and gym bags.
2. We would like to propose an expanded play area at the back of classes 7 and 8 to run along the new classrooms so all children have the same facilities.
3. The kitchen needs expanding and further equipment will be required to accommodate the preparation of meals for the extra children
4. The Hall needs expanding to accommodate extra children at lunchtime, assemblies, school plays and for extracurricular activities.
5. The staffroom needs expanding to accommodate the extra staff.

We feel that all of the above could be done and accommodated with amendments to your proposed plans. For example, could the hall be extended into what is now classroom 7 on the corridor and a replacement for classroom 7 added at the end of the Year 2 conservatory area which is now known as the 'Sparkle Room'?

At the Junior School:

6. The new classrooms will be smaller than current classrooms at the Junior school.
7. The kitchen needs expanding and further equipment will be required to accommodate the preparation of meals for the extra children.
8. The Hall needs expanding to accommodate extra children at lunchtime, assemblies, school plays and for extracurricular activities. According to the Education Funding Agency bulletin, our hall range should be between 277.5 sq metres and 371.5 sq m. Our hall is only 275 sq metres.
9. The staffroom needs expanding to accommodate the extra staff.
10. According to the Education Funding Agency bulletin, you should also be adding an additional studio space for each additional form of entry. This is not included at all.

Again with amendments to your proposed plans, these issues could be rectified. The Governing Body requests further information on your budget for the building work and costs involved.

We also have concerns about the following issues being addressed by the Local Authority:

The further impact of extra traffic and pedestrians. The Traffic Calming system on Arleston Drive is outdated and inadequate and cannot cope with the current amount of people and traffic never mind the extra volume.

Has a Traffic Impact Assessment been done by yourselves? This was suggested in the consultation and would also involve the local community. As of yet we have not seen any evidence of this being done. This is a huge priority for the school and the Governing Body as we feel we would be neglecting the safety of the pupils if this was not at least assessed.

There are several options for improving the area with, for example, widening of the pedestrian path, extra signage, zebra crossings, vehicle weight restrictions, extra bollards to stop vehicles driving along or parking on pavements, bicycle parking provision and CCTV cameras.

The overall size of the school, adequate buildings, traffic issues, impact on the quality of education, pupils and facilities were all problems highlighted in replies to your original consultation but our Governing Body feels from your ensuing report that none of these issues are being addressed or solved by yourselves.

We are also concerned about what action, if any, is being taken about providing additional secondary school places for our extra pupils to move onto?

We understand from our Senior Leadership Team that there have been talks recently regarding the Scout Hut being rebuilt and becoming part of the school buildings which would obviously help with extra school space generally needed but specifically, for example for a larger Extended School Provision. We understand that this is no longer a possibility. Why not?

In our original meeting with Lucy Juby, governors said that we would, in essence, agree to an expansion of the school as long as the overall excellent standard of the school and facilities are not made worse and compromised for all pupils. This does not appear to be the case.

Nick Lee had also assured us in meetings that the Local Authority would work with the school to make the project a success and that as far as the consultation was concerned, people's views in the community needed to be taken on board as far as possible. Again, this does not seem to be the case.

We feel that further work and consideration is needed with your overall plans for the school and would like a meeting to discuss and follow up your possible solutions to the issues which we have highlighted. It is intended that the School and the governing body would work in partnership with yourselves to meet the demands of the community and therefore we feel that the above points need to be addressed as they are important to all stakeholders.

Please feel free to get in touch with the school or myself to arrange a meeting with us.

Yours sincerely,

Mrs Rajni Sharma on behalf of Fernwood Primary Governing Body





## Fernwood Primary & Nursery School

Executive Head Teacher Mrs M Austin B.A.,M.Ed.

Head of School (Infants & Nursery) Mrs L. Orme

Head of School (Juniors) Mr A.

Thomas

Arleston Drive Wollaton

Nottingham NG8 2FZ

Telephone: 0115 9155727

E-mail: [admin@fernwoodprimary.co.uk](mailto:admin@fernwoodprimary.co.uk)

Website: [www.fernwoodprimary.co.uk](http://www.fernwoodprimary.co.uk)

Head of Access and Learning  
Children and Adults  
Nottingham City Council  
Loxley House  
Station Street  
Nottingham  
NG2 3NG

Date 23<sup>rd</sup> February 2016

FAO Mr Nick Lee

**Dear Nick**

### RE Fernwood Primary & Nursery School Expansion

We would like to thank you for attending the meeting with our Governing Body and Senior Management on Tuesday 9<sup>th</sup> of February 2016.

We feel the meeting was certainly informative, and indeed constructive in airing our queries, concerns and views in what is a critical time for the school and the local authority, whilst the proposition of expansion is reviewed.

We feel it is important to re-affirm that the Governing body is completely committed in its support for the expansion of the primary school, to meet the demands of the wider local community, whilst continuing to provide "Outstanding" education for all those attending.

It is also important from the meeting that you understood the views and concerns from our original correspondence, with several key issues that have been raised either directly or indirectly throughout the consultation process, which would have an impact if the full school expansion goes ahead.

We are clearly encouraged that most, if not all of the matters raised by those affected are to be reviewed and actioned where appropriate. We are mindful there will be constraints. However we are glad to offer our expertise to value engineer and offer advice where possible to obtain the best result for all.

The Governing Body and Senior Team are the voice of the "schools staff" and the community, and we all would like to ensure that should the expansion go ahead, we have the facilities to complement the gifted and talented staff that are within the school.

Please be assured we are all here to help in the successful delivery of this additional educational need.

There were a number of action points from the meeting which we are all keen to follow up, so in the interim period until our next update meeting should there be anything else required from ourselves, please channel this through our Chair who will inform those required of their input.

Yours sincerely



**Adrian Swan (For and on Behalf of the Fernwood Primary & Nursery School Governing Body)**

**CC**

**L Juby (NCC School Organisation Project Manager)**  
**R Sharma (FP&NS Chair of Governing Body)**  
**M Austin (FP&NS Executive Head Teacher)**

<b>Subject:</b>	Nottingham Go Ultra Low City Programme		
<b>Corporate Director(s)/ Director(s):</b>	David Bishop, Deputy Chief Executive/Corporate Director for Development and Growth Sue Flack, Director for Planning and Transport		
<b>Portfolio Holder(s):</b>	Councillor Nick McDonald, Portfolio Holder for Jobs, Growth and Transport		
<b>Report author and contact details:</b>	Rasita Chudasama, Principal Transport Planner, Transport Strategy Team <a href="mailto:Rasita.chudasama@nottinghamcity.gov.uk">Rasita.chudasama@nottinghamcity.gov.uk</a> Tel: 0115 8763938		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b>	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital	
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Total value of the decision:</b> £7.850 million			
<b>Wards affected:</b> Citywide		<b>Date of consultation with Portfolio Holder(s):</b> 1 February 2016	
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input checked="" type="checkbox"/>
Jobs, Growth and Transport			<input checked="" type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>In January 2016, the Office for Low Emission Vehicles (OLEV) confirmed Nottingham as one of four national winning cities securing funding through its Go Ultra Low City Fund, following a competitive bidding process in 2015. Nottingham City Council, in partnership with Nottinghamshire County Council and Derby City Council, will benefit from £6.120m investment between 2016 and 2020 to deliver a package of measures that support the uptake of Ultra Low Emission Vehicles (ULEVs) in the local area.</p> <p>The purpose of this report is to secure approval for the Go Ultra Low City Programme. The measures identified within the programme were put forward as part of the business case bid submitted to OLEV. The funding award will enable the delivery of a series of activities across the partnership area to:</p> <ul style="list-style-type: none"> <li>• expand charging infrastructure provision, including at key public transport interchanges;</li> <li>• introduce a support package to encourage businesses to take up ULEVs;</li> <li>• convert public sector pool cars and vans to ULEVs;</li> <li>• deliver a programme of community roadshows, events and online information provision to encourage private uptake;</li> <li>• support a programme of business networking, promotion and best practice sharing as part of the D2N2 Low Carbon Transport Technology Centre;</li> <li>• introduce ULEV's into the car club scheme;</li> <li>• contribute towards the creation of a city centre Clean Air Zone;</li> <li>• contribute towards the creation of a Low Emission Corridor comprising shared Bus/ULEV lanes (linked to the Southern Growth Corridor infrastructure improvements)</li> </ul> <p>These activities will support local economic growth and help to reduce carbon and nitrogen</p>			

dioxide impacts of transport to maintain our position as one of the leaders in local integrated transport delivery. Investment in this sector will also support the Council's ambition to deliver a self-sufficient energy city.

**Exempt information:**

None

**Recommendation(s):**

- 1 To accept the external Go Ultra Low City Grant Award of £6.120 million for the delivery of the Nottingham Go Ultra Low programme 2016-2020 awarded by the Office for Low Emission Vehicles.
- 2 To approve the funding allocations to the Nottingham Go Ultra Low City programme 2016-2020, as set out in Table 1 in Appendix A to initiate the programme, and delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth, and Portfolio Holder for Jobs, Growth and Transport, to make variations to the programme.
- 3 To approve the initiation of procurement activities, as set out in Table 2 of Appendix A, and delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth, and Portfolio Holder for Jobs, Growth and Transport, to appoint preferred suppliers following the completion of appropriate procurement and tendering activity.

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 Acceptance of the £6.120 million funding to deliver a series of innovative projects submitted as part of the Go Ultra Low City bidding competition to Government will help to achieve the City Council's aspirations for becoming a Low Emission City.
- 1.2 Delivering the initiatives over the period 2016 to 2020 will support the city's ability to meet Council Plan objectives around supporting local growth, carbon reduction, air quality and energy.
- 1.3 The procurement activities to appoint external suppliers (as required) will enable the Council to commence project delivery.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 In December 2014, OLEV, a cross-Government policy team hosted by the Department for Transport (DfT) announced a £500 million package for 2015 to 2020 to help deliver a step-change in the number of ULEV buses, cars and vans in the UK. The objectives of the package are to deliver significant air quality benefits, reduce carbon emissions and create ULEV-related growth opportunities for car manufacturing and businesses locally and beyond.
- 2.2 The funding available to Local Authorities via a competitive bidding process were organised into three schemes:
  - **Go Ultra Low Bus Scheme:** Nottingham has bid for a share of £30 million to be awarded for alternative fuelled buses and associated infrastructure to build on the electric Linkbus project. The City Council has also supported Nottingham City Transport's bid to the scheme for funding to support the introduction of 80 gas buses and a refuelling depot. The decision of this bid is currently awaited.
  - **Go Ultra Low Taxi Scheme:** Nottingham is one of eight cities through to the final round of the taxi scheme competition and will bid for a share of £20 million for top up grants towards the conversion of Hackney Carriages to low emission, and grant funding for associated charging infrastructure to support hackney and private hire ULEVs. A final bid is expected to be submitted in May 2016 for an outcome later in 2016.
  - **Go Ultra Low City Scheme:** 4 winning authorities are benefiting from a share of £35 million to introduce measures that will achieve OLEV's primary aims of supporting the uptake of ULEV's in the local area and achieve exemplary status to showcase

innovation and best practice on an international scale. Nottingham submitted a partnership bid supported by Nottinghamshire County Council and Derby City Council.

- 2.3 On 25 January 2016, it was announced that the Nottingham Go Ultra Low City scheme was successful as one of the four winning Go Ultra Low City's, securing £6.120 million for the measures outlined in the bid. The other three winning cities are London, Milton Keynes and Bristol. A further four follower cities will receive seed-funding to develop specific schemes in their local areas over the fund period.
- 2.4 The funding will be used to deliver a programme of initiatives as set out in Table 1 in Appendix A across the Nottingham, Nottinghamshire and Derby areas. The measures proposed were identified as part of a series of stakeholder consultation activities during the bid development stage in 2015. The projects which delivered high value for money outcomes, showed innovation and were deliverable were put forward in the bid.

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 A Portfolio Holder Decision was agreed in 2015 approving the submission of the Bus, Taxi and City Scheme Bids to OLEV to secure funding against these programmes to support the Council's Low Emission City ambitions. Two options to (1) reject the funding and (2) vary the programme proposals from those submitted in the bid were considered. The option to refuse the grant funding was rejected as it would mean the Council is unable to meet its Council Plan objectives to introduce a network of charging infrastructure and achieve the UK Air Quality Directive objectives by 2020. The option to vary the programme was rejected to ensure the City Council remains compliant with the terms and conditions of the funding award. Both options would potentially adversely affect the Council's reputation as a leader in local transport delivery.

### **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 The Go Ultra Low City funding is a grant awarded under Section 31 of the Local Government Act 2003. A total sum of £6.000 million capital and £0.120 million revenue grant funding has been awarded to the City Council for 2016 to 2020. The DfT have issued a formal Grant Offer letter on the basis of the profile set out above. The DfT intend to award £3.120 million (comprising £3.000m capital and £0.120m revenue) upfront in 2015/16 to enable the programme to get underway. The final £3.000 capital will be awarded in the period 2016-2020 following ongoing delivery of the programme. The Grant Offer Letter is included as Appendix B.
- 4.2 The programme is supported by £1.730 million local contributions, bringing the total package to £7.850 million. The local funding is from existing local programmes and creates no additional commitment for the City Council. At the end of the fund period, when the Go Ultra Low funding ceases, alternative funding will need to be sought for projects or the activities will have to stop to prevent unfunded activities continuing. Table 1 in Appendix A sets out the funding allocations and local contributions.
- 4.3 The City Council will be expected to submit quarterly progress reports to OLEV and after 2020 a final capital grant audit declaration will need to be submitted no later than six months after the physical completion of the scheme. The details of these requirements are set out in the Grant Offer Letter.
- 4.4 It is recommended that the Go Ultra Low City scheme funding is allocated in line with the profile presented in this report to ensure that the City Council complies with the terms and conditions of the funding award. There is some flexibility within the individual projects to

adapt delivery to meet local transport priorities as long as the overall spend is in line with the profile set out in Appendix A.

## **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 The City Council's Transport Delivery Board is responsible for identifying, managing and mitigating Go Ultra Low City scheme risks. These are managed in line with the corporate risk management framework and are being mitigated through effective programme management and partnership working. It will be the responsibility of the Transport Delivery Board to ensure compliance with the terms and conditions of the grant and that the grant is committed for authorised purposes.
- 5.2 As the responsible authority, the City Council will lead on relevant Go Ultra Low procurement activities on behalf of the bid partnership. The City Council has a commitment to ensure its procurement will be fair, open and transparent. New procurement to be undertaken will comply with all relevant legislation, including European and UK Procurement Regulations and will be in accordance with the City Council's Financial Regulations and Contract Procedure Rules.
- 5.3 As part of the Bid submission, State Aid implications were considered to ensure State Aid compliance. It was agreed with Legal Services that some elements proposed did not constitute State Aid. For some elements (e.g. the business ULEV grants) the aid would fall under the General Block Exemption Regulations No 651/2014; specifically, Section 7: Aid for Environmental Protection under Article 36(2)(a). In addition, the City Council will make use of De Minimis Aid exemption where possible.

## **6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

- 6.1 Not applicable

## **7 SOCIAL VALUE CONSIDERATIONS**

- 7.1 The Go Ultra Low City programme has been assessed as delivering high value for money as part of the business case development. Investment in the proposed measures will help to support growth in the ULEV-related low carbon transport sector and creation of new jobs, providing skills and training opportunities. As part of the procurement strategy to appoint external suppliers, tenders will be assessed on their ability to deliver against social value outcomes which benefit Nottingham and its residents as well as contributions to the city's low carbon objectives.

## **8 REGARD TO THE NHS CONSTITUTION**

- 8.1 Not applicable

## **9 EQUALITY IMPACT ASSESSMENT (EIA)**

- 9.1 Has the equality impact of the proposals in this report been assessed?

No



The measures propose a change in alternative fuel vehicles so there are no significant benefits or disbenefits to the protected equality groups.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 None.

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 Nottingham Go Ultra Low City Scheme Bid published at [www.nottinghamcity.gov.uk/golownottm](http://www.nottinghamcity.gov.uk/golownottm)

**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

12.1 Maria Balchin, Finance Analyst  
Email: [maria.balchin@nottinghamcity.gov.uk](mailto:maria.balchin@nottinghamcity.gov.uk). Tel: 0115 876 3720

Andrew James, Team Leader, Commercial and Contracts  
Email: [andrew.james@nottinghamcity.gov.uk](mailto:andrew.james@nottinghamcity.gov.uk). Tel: 0115 876 4431

John Watson, Procurement Category Manager Transport  
Email: [john.watson@nottinghamcity.gov.uk](mailto:john.watson@nottinghamcity.gov.uk). Tel: 0115 876 2769

Table 1: Nottingham Go Ultra Low City Programme Allocations

Go Ultra Low project and key elements	CAPITAL (£m)	2015/16	2016/17	2017/18	2018/19	2019/20	Total
<p><b>ULEV Public Charging Infrastructure Network</b></p> <p>Investment in up to 230 fast and rapid charging units as appropriate to the site, all smartcard/Robin Hood Card compatible with preferential parking bays for added convenience and supported by enforcement activity. To include:</p> <ul style="list-style-type: none"> <li>• <b>Upto 35 rapid chargers installed at key strategic locations:</b> East Midlands Airport, Ring Road intersections with strategic routes, A52 and A453 to support commercial businesses, particularly delivery and logistics and complement OLEV taxi needs.</li> <li>• <b>Upto 115 ground/wall mounted fast charging units at public transport interchanges and key destinations.</b> Includes all tram and bus based Park and Ride sites and strategic charging hubs at key locations e.g. Eastcroft Depot, Nottingham and Derby Enterprise Zones and Nottingham Waterside Regeneration Area.</li> <li>• <b>Upto 80 wall/ground mounted fast charging units located at key destinations</b> e.g. large supermarket car parks, city centre based shopping centres, out of town retail centres, education and leisure site, local town/district centres, out of town tourist sites.</li> </ul>		0.000	0.500	0.900	0.600	0.000	<b>2.000</b>
<p><b>ULEV Business Support Programme Activities</b></p> <ul style="list-style-type: none"> <li>• <b>Establish 'GoLowNottm' Business Club</b> providing expert advice to help local employers assess the potential savings achievable by investing in ULEVs; and distribute targeted information, workplace events, advice and associated promotional activities to raise awareness of ULEVs including via local and national initiatives and promoting the benefits of business salary sacrifice schemes to offer reduced cost ULEV leasing to eligible local employees.</li> <li>• <b>Business Workplace EV Charging Grants</b> for up to 400 SMEs and WPL-liable employers to provide upto 50% match-funding to accelerate local Citycard compatible EV charging points.</li> <li>• <b>ULEV van loan scheme</b> to provide a 'try before you buy' initiative (for one week to one month duration) to offer local businesses a real-world understanding of investing in more efficient vehicles.</li> <li>• <b>Establish EV charging hubs</b> located at key business parks, where requested</li> </ul>		0.000	0.500	0.600	0.600	0.000	<b>1.700</b>



Go Ultra Low project and key elements	CAPITAL (£m)	2015/16	2016/17	2017/18	2018/19	2019/20	Total
<b>Public Sector ULEV Fleet</b> <ul style="list-style-type: none"> <li>• <b>Convert City Council pool car and light vans</b> to ULEVs within the first two years of the programme. This equates to over 80 vehicles and represents 20% of the total City Council fleet.</li> <li>• <b>Introduction of associated charging infrastructure at public estates</b> (e.g. Loxley House, Woodthorpe, Byron House, Eastcroft).</li> <li>• <b>Active trialling of LEV options for larger vehicles</b> particularly gas vehicles for heavier municipal use e.g. waste collection vehicles. Potential link with the use of Nottingham City Transport's gas refuelling depot, included in their OLEV Bus bid.</li> <li>• <b>Influencing procurement and supply of ULEVs</b> for local Councils and the NHS through the City Council's lead role within the Consortia Partnership (1,000 vehicles); County Council fleet management leasing services (10 pool cars &amp; 103 light vans) providing support on procurement and commissioning to influence suppliers and contractors to adopt ULEVs for transporting goods and services in the bid area.</li> <li>• <b>Providing EV charging facilities and support to the NHS providers</b> e.g. the 4 Clinical Commissioning Groups in Nottingham, Nottingham City Care (local provider of health care centres) and Nottinghamshire, Nottingham Universities Hospitals Trust</li> <li>• <b>Review City Council corporate procurement practices</b> to include sustainability weightings for suppliers/providers to adopt ULEVs and encouraging sustainable practices through their supply chains.</li> </ul>	0.000	0.400	0.300	0.000	0.000	<b>0.700</b>	
<b>ULEV Promotions and Events</b> <ul style="list-style-type: none"> <li>• <b>Annual calendar of large-scale events</b> at locations including Queens Drive Park and Ride EcoHub supported by roaming community level roadshows in partnership with local car dealerships/providers, information from industry experts and supported by a network of EV ambassadors.</li> <li>• <b>Information, videos and materials including new website</b> signposting support available and best practice dissemination. Existing digital, social media and print communications will signpost to OLEV initiatives.</li> <li>• <b>'GoLowNottm' Owners Club</b> offering online support, practical advice, blogs, testimonials and event access, including targeted marketing approaches (e.g. use of Experian's GreenAware profiling) for tone, messaging and communications.</li> <li>• <b>EV maintenance training courses for local people</b> via Central College to develop skills and employability</li> </ul>	0.000	0.100	0.100	0.100	0.100	<b>0.400</b>	

<b>Go Ultra Low project and key elements</b>	<b>CAPITAL (£m)</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Total</b>
<b>D2N2 Low Carbon Transport Technology Centre</b> , including: <ul style="list-style-type: none"> <li>• <b>Integrated transport festival</b> comprising business networking, events and masterclasses on low carbon transport technology, policy, and infrastructure. Including Business Low Carbon Vehicle Festival (events, talks, tours, showcases).</li> <li>• <b>Skills development and training</b> through new online and attended training courses on low carbon vehicle technologies and EV maintenance e.g. utilising the knowledge held by Central College and the two Universities. Providing opportunities via the Nottingham Employer Hub to offer apprenticeships with local employers.</li> <li>• <b>Major EV car show at Donington Park</b> linked to a Formula E showcase where the public can try out the latest EV vehicles and encouraging business investment through networking opportunities in conjunction with the Motor Industry Association introducing local suppliers to the Formula E Teams based at Donington and other businesses across the area.</li> <li>• <b>Testbed opportunities and applied R&amp;D to support innovation, trials and growth of low carbon vehicle technologies</b> through inviting testbed ideas assessed by a newly established Technology Panel of experts to trial and deploy ideas, linked to establishment of broader D2N2 Transport Technology Centre.</li> </ul>		0.000	0.050	0.050	0.050	0.050	<b>0.200</b>
<b>City Centre Clean Air Zone</b> <ul style="list-style-type: none"> <li>• <b>Contribution towards the development of a Clean Air Zone</b>, covering buses, coaches, taxis/private hire vehicles and HGV's. The scheme will be developed in line with the framework to be published by the Department for Food, Environment and Rural Affairs (DEFRA) in 2016. A feasibility study led by DEFRA will recommend the approach to be taken in Nottingham and will be subject to a full consultation prior to implementation by 31<sup>st</sup> December 2019.</li> </ul>		0.000	0.100	0.100	0.100	0.000	<b>0.300</b>
<b>Low Emission Corridor</b> <ul style="list-style-type: none"> <li>• <b>Contribution towards the Southern Growth Corridor</b> Local Growth Fund scheme to pilot the use of shared bus and electric vehicle lanes along a single cross-city corridor. The corridor will run east-west in both directions across the city centre starting at the city boundary in Colwick going across to the Nottingham (Boots) Enterprise Zone This scheme will be subject to negotiation with Department for Transport regarding special Traffic Regulation Orders, approved signage and appropriate enforcement. Provision currently being proposed is to create additional capacity through widening Daleside Road to allow new inbound and outbound bus lanes along its length as well as construct</li> </ul>		0.000	0.150	0.150	0.000	0.000	<b>0.300</b>

<b>Go Ultra Low project and key elements</b>	<b>CAPITAL (£m)</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Total</b>
a new length of bus lane along Thane Road inbound towards the City on the approach to the Ring Road.							
<b>Introduce ULEV's into Car Club Scheme</b> <ul style="list-style-type: none"> <li>• <b>Establish EV Car Club provision into business locations</b> e.g. NET Tram Park and Ride sites, University campuses, key employment sites (Nottingham Business Park, BioCity, Science Park), and County Council offices.</li> <li>• <b>Establish EV Car Club provision into residential areas</b> e.g. district centres and mixed-use developments with high population densities combining businesses and households with limited off street parking/car ownership.</li> <li>• <b>Charging infrastructure for Car Club EVs</b>, traffic management support and enforcement.</li> <li>• <b>Incentives to grow usage including drive time and membership discounts</b>, and half price/free public transport travel when interchanging from Car Club/Public Transport modes.</li> </ul>	0.000	0.020	0.050	0.050	0.000	<b>0.100</b>	
<b>Programme Coordination</b> <ul style="list-style-type: none"> <li>• <b>Programme management activities</b> including reporting and monitoring and evaluation activities in line with OLEV requirements; programme financial management activities and reporting of financial progress; stakeholder management and coordination of the OLEV/Low Carbon Partnership. Allocation includes resource funding for up to two new FTE posts to support these programme management activities.</li> </ul>	0.000	0.075	0.075	0.075	0.075	<b>0.300</b>	
<b>Go Ultra Low project and key elements</b>	<b>REVENUE (£m)</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Total</b>
<b>Programme Marketing</b> <ul style="list-style-type: none"> <li>• <b>Programme-level marketing and promotion</b> to support dissemination activities including International dissemination of best practice through the EU Lighthouse programme of exemplar cities and other networks.</li> </ul>	0.000	0.030	0.030	0.030	0.030	<b>0.120</b>	
<b>Sub-total Go Ultra Low City Scheme Funding:</b>	<b>CAPITAL</b>	<b>0.000</b>	<b>1.895</b>	<b>2.325</b>	<b>1.555</b>	<b>0.225</b>	<b>6.000</b>
<b>Sub-total Go Ultra Low City Scheme Funding:</b>	<b>REVENUE</b>	<b>0.000</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>	<b>0.030</b>	<b>0.120</b>
<b>Local Contributions</b>							
Nottingham City Local Transport Plan 2015/16 to 2017/18 included an allocation of £100k towards electric charging infrastructure and the new LTP programme (2016/17 to 2018/19) includes further contribution of £450k over the period towards the Go Ultra Low Programme.		0.100	0.150	0.150	0.150	0.000	<b>0.550</b>
Nottingham City Workplace Parking Levy Business Support project includes funding for a dedicated Travel Plan Officer to support businesses with travel planning measures and		0.040	0.040	0.040	0.040	0.040	<b>0.200</b>

<b>Go Ultra Low project and key elements</b>	<b>CAPITAL (£m)</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>Total</b>
support for car parking management. The officers time will be a contribution to the Go Ultra Programme as the benefits of electric vehicles will be promoted to businesses engaged.							
Nottingham City Fleet Management annual programme includes funding to cover the costs of fleet management and replacement. Contributions will support the transition to ULEV fleets.		0.000	0.120	0.120	0.120	0.120	<b>0.480</b>
Nottingham Enterprise Zone Sustainable Transport Package is funded through the D2N2 Local Growth Fund between 2016/17 and 2017/18. Contributions from the funding package will contribute to the Go Ultra Low Programme activities.		0.000	0.250	0.250	0.000	0.000	<b>0.500</b>
<b>Sub-total Local Contributions</b>		<b>0.140</b>	<b>0.550</b>	<b>0.550</b>	<b>0.300</b>	<b>0.190</b>	<b>1.730</b>
<b>Grand total</b>		<b>0.140</b>	<b>2.475</b>	<b>2.905</b>	<b>1.885</b>	<b>0.445</b>	<b>7.850</b>

**Table 2: Nottingham Go Ultra Low Procurement Strategy**

Project	Procurement Approach
ULEV Public Charging Infrastructure Network	EV charging infrastructure units, implementation, back office software/systems and maintenance to be procured via competitive tendering process. Subject to full OJEU procurement to appoint charging infrastructure provider. Advice to be taken from Cenex on the Public Procurement in Action programme. Consultancy support on developing the tender specification to be sought via three quotes or dispensation depending on value.
ULEV Business Support Programme Activities	Business support activities to be delivered inhouse to support the existing Workplace Parking Levy business support and EU funded Totally Transport projects. Additional support to be commissioned via external service provider as required.
Public Sector ULEV Fleet	Public sector fleet conversion to be delivered inhouse through existing Regional Fleet Procurement Contract administered by the City Council for vehicles.
ULEV Promotions and Events	To be delivered in-house with specialist activities e.g. communications (website development), event support to be commissioned via external service providers as required.
D2N2 Low Carbon Transport Technology Centre	To be delivered in partnership with Derby City Council and the D2N2 Low Carbon Hub, with additional activities to be commissioned via external service providers as required.
City Centre Clean Air Zone	To be delivered inhouse and through existing framework contracts for highway works.
Low Emission Corridor	To be delivered inhouse and through existing framework contracts for highway works.
Electric Car Club Scheme	To be procured via new tender following contract expiry with existing provider.
Programme Coordination	To be delivered in-house. Additional staffing resource to be recruited in accordance with City Council recruitment procedures.
Programme Marketing (Full revenue element)	To be delivered in-house and with specialist communications activities/support to be commissioned via external service providers as required.

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# Department for Transport

Rasita Chudasama  
Principal Transport Planner  
Nottingham City Council  
4th Floor, Loxley House  
Station Street  
NG2 3NG

## APPENDIX B

Steve Ives  
Office for Low Emission Vehicles  
Department for Transport  
Zone 1/31  
Great Minster House  
33 Horseferry Road  
London  
SW1P 4DR  
Direct Line: 020 7944 4255  
e-mail: [steve.ives@dft.gsi.gov.uk](mailto:steve.ives@dft.gsi.gov.uk)

10 February 2016

### **Go Ultra Low City Scheme Section 31 Grant award for Financial Year 2015/16**

Dear Rasita

I am pleased to confirm the detailed terms and conditions on which the Secretary of State for Transport (“the Secretary of State”) is prepared to award grant under section 31 of the Local Government Act 2003 (s31) to Nottingham City Council (“the Authority”) for delivery of your Go Ultra Low City Scheme proposals which have been agreed (to be finalised with delivery plan) with the Office for Low Emission Vehicles (OLEV) for the financial year 2015/16 and beyond. The attached grant award is made with the approval of HM Treasury.

The attached document sets out the terms under which the Secretary of State is prepared to award grant under Section 31 of the Local Government Act 2003 to Nottingham City council.

The information contained in this letter, annexes and the attached documents should be brought to the attention of all relevant staff in the Authority. Your Chief Finance Officer is required to sign and return the enclosed acknowledgement slip confirming that they have understood and agreed the terms and conditions by which the grant operates.

The Secretary of State’s funding contribution of Nottingham City Council’s Go Ultra Low City Scheme proposals grant for 2015/16 will be paid as capital and revenue grant as set out in Annex 2A and the terms of the capital grant are set out in Annex 2B of the grant determination. Acceptance by the Authority of the award is acceptance of those terms.

The Secretary of State will not meet any grant claims that would result in the agreed annual grant allocation being exceeded.

The grant will be paid as follows:

- We will pay one “upfront” grant payment of £3,000,000 capital and £120,000 revenue funding for 2015/16 (as set out in Annex 2A to the grant determination)

below) to enable the programme to get underway. We expect to pay this in March 2016.

- Subsequent payments, to the total amount shown in the grant determination, will be made over the period 2016/2020 following on going delivery of your Go Ultra Low proposals as set out in the agreed delivery plan.

With regards to assurance, local authorities are public authorities and, by definition, are expected to have robust accounting, monitoring and transparency arrangements in place to allow for appropriate accountability to their communities. The Secretary of State has concluded that these arrangements are largely sufficient to allow for proportionate scrutiny of the Go Ultra Low City Scheme.

With regards to publicity, where it is intended that funding will be referenced, OLEV is keen for the Department's financial contribution to your project to be publicised. If you do decide to publicise the Department's contribution, please consult the Department on its brand guidelines.

As with previous advice, your proposals under the Go Ultra Low City Scheme may be subject to state aid requirements. It is the responsibility of local authorities to satisfy themselves that they are state aid compliant when using the Go Ultra Low City Scheme funding and in accepting this Grant Determination Letter you are confirming that the state aid analysis for your proposals (attached) accurately sets out all state aid risks associated with your proposals. You should therefore ensure that your project teams are versed on state aid law, as they are better placed to provide support on the operational matters within the Authority. Guidance on State Aid is available from: [www.gov.uk/state-aid](http://www.gov.uk/state-aid).

The Secretary of State may require repayment of any of the grant already paid, together with interest from the date of payment, if the Secretary of State is required to do so as a result of a decision by the European Commission or as a result of any obligation arising under European Union law.

In the event that your authority is unable to deliver your proposals, and with the agreement of the Secretary of State, grant monies may be returned to the Secretary of State in the manner and at such time agreed by the parties.

If there are any material changes to your proposals, for instance, that may have any implications on state aid, you should inform the Secretary of State immediately.

The authority will be expected to support monitoring and evaluation requirements where specified by the Secretary of State.

Should you wish to discuss the contents of this letter, please contact Steve Ives: 0207 944 4255; e-mail: [steve.ives@olev.gsi.gov.uk](mailto:steve.ives@olev.gsi.gov.uk).

Yours sincerely

Steve Ives



**Annex 1: Documentation to be provided by the Grant Recipient before the Grant will be released**

The Grant Recipient is requested to provide the following documents to enable the Secretary of State to release the Grant:

- a) a copy of the authorities Go Ultra Low City Scheme proposals and delivery plan as agreed with OLEV (post 25 January 2016);
- b) a signed copy of the Acknowledge slip below;
- c) details of a bank account of the Grant Recipient into which the Grant may be paid; and
- d) the name and contact details of personnel authorised by the Grant Recipient to deal with the Secretary of State on matters connected to the Grant on the Recipient's behalf.

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**ACKNOWLEDGMENT SLIP**

**OLEV Go Ultra Low City Scheme (Grant No: 31/2703 (Capital) & 31/2702 (Revenue))**

**I ACKNOWLEDGE RECEIPT OF THE S31 GRANT LETTER FOR NOTTINGHAM CITY COUNCIL FOR 2015/16.**

**I ACCEPT THE GRANT OFFER FOR AND ON BEHALF OF NOTTINGHAM CITY COUNCIL SUBJECT TO THE TERMS AND CONDITIONS SET OUT IN THIS LETTER AND THE ANNEXES TO THIS LETTER. I CONFIRM THAT I AM LAWFULLY AUTHORISED TO DO SO**

**SIGNED (CHIEF FINANCE OFFICER).....**

**PLEASE PRINT NAME.....**

**DATE.....**

Please return to the Office for Low Emission Vehicles (OLEV) Department for Transport, c/o Steve Ives, City Scheme Manager, OLEV, 1/31, Great Minster House, 33 Horseferry Road, London SW1P 4DR.

## **ANNEX 2: GRANT LETTER 2015/16: RULES AND INSTRUCTIONS FOR CLAIMING GRANT**

### **Grant Determination for the Go Ultra Low City Scheme Grant No: 31/2703 (Capital) & 31/2702 (Revenue)**

The Secretary of State for Transport (“the Secretary of State”), in exercise of the powers conferred on him by section 31 of the Local Government Act 2003, hereby makes the following determination:

#### **Citation**

1. This determination may be cited as the Go Ultra Low City Scheme Grant Determination No 31/2702 & 31/2703.

#### **Purpose of the grant**

2. The purpose of the grant is to provide support to receiving authorities in England towards expenditure lawfully incurred or accrued by them as capital and revenue costs of for the scheme specified in Annex 2A.
3. In making this grant the Secretary of State does not intend to effect a private law contractual relationship with the receiving authorities.

#### **Determination**

4. The Secretary of State determines:
  - (a) that the authority in Annex 2A is an authority to which grant under this determination is to be paid; and
  - (b) that the maximum amount of grant payable to the authority in respect of 2015-16 and subsequent years shall be the amount shown against the name of the authority in Annex 2A.

#### **Treasury consent**

5. Before making this determination in relation to local authorities in England, the Secretary of State obtained the consent of the Treasury.

#### **Grant conditions**

6. Pursuant to section 31(3) and 31(4) of the Local Government Act 2003, the Secretary of State determines that the grant will be paid subject to the conditions in Annex 2B.

Signed by



Richard Bruce (Head of OLEV)  
on authority of the Secretary of State

10 February 2016

**Annex 2A – Authority to which grant is to be paid and maximum amount of grant to be paid**

<b>Local Authority</b>	<b>Capital 2015/16</b>	<b>Revenue 2015/16</b>	<b>2015/16 Total Grant Allocation</b>	<b>2016/20 Capital funding only</b>
Nottingham	£3,000,000	£120,000	£3,120,000	£3,000,000

## **Annex 2B – Grant conditions**

### **Grant Conditions**

1. Capital grant paid to local authorities under this determination may be used only for the purposes for which a capital receipt may be used in accordance with regulations made under section 11 of the Local Government Act 2003.
2. The Chief Executive and Chief Internal Auditor of each recipient authority is required to sign and return to the Section 31 Grant Claims Manager (Go Ultra Low City Scheme) in the Department for Transport (OLEV) a declaration, to be received no later than six months after the physical completion of the relevant scheme(s), in the following terms:  
  
“To the best of our knowledge and belief, and having carried out appropriate investigations and checks, in our opinion, in all significant respects, the conditions attached to the Go Ultra Low City Scheme Project Grant Determination 2015-16 No: 31/2702 & 31/2703 have been complied with.”
3. If an authority fails to comply with any of the conditions and requirements of paragraphs 1 and 2, the Secretary of State may:
  - a) reduce, suspend or withhold grant; or
  - b) by notification in writing to the authority, require the repayment of the whole or any part of the grant.
4. Any sum notified by the Secretary of State under paragraph 3 (b) shall immediately become repayable to the Secretary of State.
5. The following costs are not Eligible Expenditure Payments: that support activity intended to influence or attempt to influence Parliament, Government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.

<b>Subject:</b>	Schools Budget 2016/17		
<b>Corporate Director(s)/ Director(s):</b>	Alison Michalska, Corporate Director for Children and Adults Geoff Walker, Director of Finance and Chief Finance Officer		
<b>Portfolio Holder(s):</b>	Councillor Sam Webster, Portfolio Holder for Schools		
<b>Report author and contact details:</b>	Ceri Walters, Head of Commercial Finance 0115 8764128 <a href="mailto:ceri.walters@nottinghamcirt.gov.uk">ceri.walters@nottinghamcirt.gov.uk</a>		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Reasons:</b>	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital	
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total value of the decision:</b> £245.480m			
<b>Wards affected:</b> All		<b>Date of consultation with Portfolio Holder(s):</b> January 2016	
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input checked="" type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>This report presents the Council's Schools Budget for 2016/17. The Schools Budget has been prepared in line with the parameters agreed at Schools Forum and with the financial regulations issued by the Department for Education (DfE). Indicative budgets and guidance were issued to schools on 26 February 2016 with final budgets being confirmed by 31 March 2016.</p> <p>Where applicable, the Medium Term Financial Plan (MTFP) incorporates the impact from the Dedicated Schools Grant (DSG).</p> <p>An explanation of the Schools Budget framework is outlined in detail in section 2 of this report.</p> <p>This report contains the following appendices:</p> <ul style="list-style-type: none"> <li>• Appendix A sets out the LA Funding Pro-forma for 2016/17</li> <li>• Appendix B i sets out the Schools Block budget analysis with comparable years</li> <li>• Appendix B ii sets out the Early Years Block budget analysis with comparable years</li> <li>• Appendix B iii sets out the High Needs Block budget analysis with comparable years</li> <li>• Appendix C i to v are the DfE Section 251 returns for 2014/15 outturn and 2015/16 budget requiring publication to ensure compliance with legislation requirement</li> </ul> <p><b>Exemption from call-in:</b></p> <p>This decision is not subject to call-in as Councillor Brian Parbutt, Chair of the Overview and Scrutiny Committee, has agreed that the decision is reasonable in all the circumstances and should be treated as a matter of urgency as the DfE set clear timelines for the schools budget to be set, approvals to be gained by Schools Forum, budgets issued to schools and constitutional approval gained. They require constitutional approval to be gained at the latest by end March, and call-in would prevent this.</p>			

<b>Exempt information:</b> None
<b>Recommendation(s):</b>
<b>DSG</b>
<b>1</b> To note the value of the 2016/17 Schools DSG budget is £243.280m.
<b>2</b> To approve the in-year budget transfers and payments to schools, Private and Voluntary Charitable and Independent settings and Academies totalling £230.354m as per Table 3.
<b>3</b> To approve external spend associated with centrally retained expenditure. This allocation is £13.876m, as per Table 3.
<b>4</b> To note any unallocated DSG will be transferred to the Statutory School Reserve (SSR) as noted in section 4.5.
<b>5</b> To note the procurement of external placements will be in accordance with the financial regulations, gaining approval through the appropriate processes.
<b>PUPIL PREMIUM</b>
<b>6</b> To approve the allocation of Pupil Premium and Early Years Pupil Premium to settings in accordance with the grant conditions.
<b>RESERVES</b>
<b>7</b> To approve spend of up to £2.2m to support the increased levels of permanently excluded pupils in 2016/17 as set out in section 4.9. This is funded from the SSR and aligns to the report presented to Executive Board on 19 January 2016.
<b>GENERAL</b>
<b>8</b> To delegate authority to the Portfolio Holder for Schools, and the Corporate Director for Children and Adults, to approve any final budget adjustments.

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 To ensure an understanding of how and on what basis different DfE grants are allocated to the Local Authority (LA) and how they are then distributed to educational settings. This process enables the schools budgets to be established.
- 1.2 To provide the Executive Board (EB) with a summary budget position based of the DSG based on the approvals gained in accordance with the Schools and Early Years Financial Regulations 2015.
- 1.3 To update EB on the impact of any new legislation on the Schools budgets.
- 1.4 To ensure the appropriate constitutional approvals are gained to spend this grant.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

### **2.1 Construction of the 2016/17 budget**

The purpose of this report is to provide a 2016/17 summary budget position for Schools. Approvals required to allocate the DSG have all been gained at Schools Forum and incorporated into the budget setting process. A summary of the outcomes, in accordance with the Schools and Early Years Financial Regulations 2015, are set out in **Table 1** below:

<b>TABLE 1: ANALYSIS OF APPROVALS</b>		
	<b>Status</b>	<b>SF Approval</b>
<b>De - Delegated Budgets</b>		
Behaviour Support	Approved for	24 September

	Primaries only	2015
Ethnic Minority Achievement	Approved	
Trade Union Senior Representative Cover Time	Approved	
Sports Safe Gym Maintenance Services	Approved	
Building Maintenance Services	Approved	
Copyright Licensing Agreement/Music Publishing Association Licences	Education Funding Agency (EFA)	
<b>Central Budgets</b>		
Schools and Early Years	Approved	21 January 2016

Funding allocated to schools is made up from:

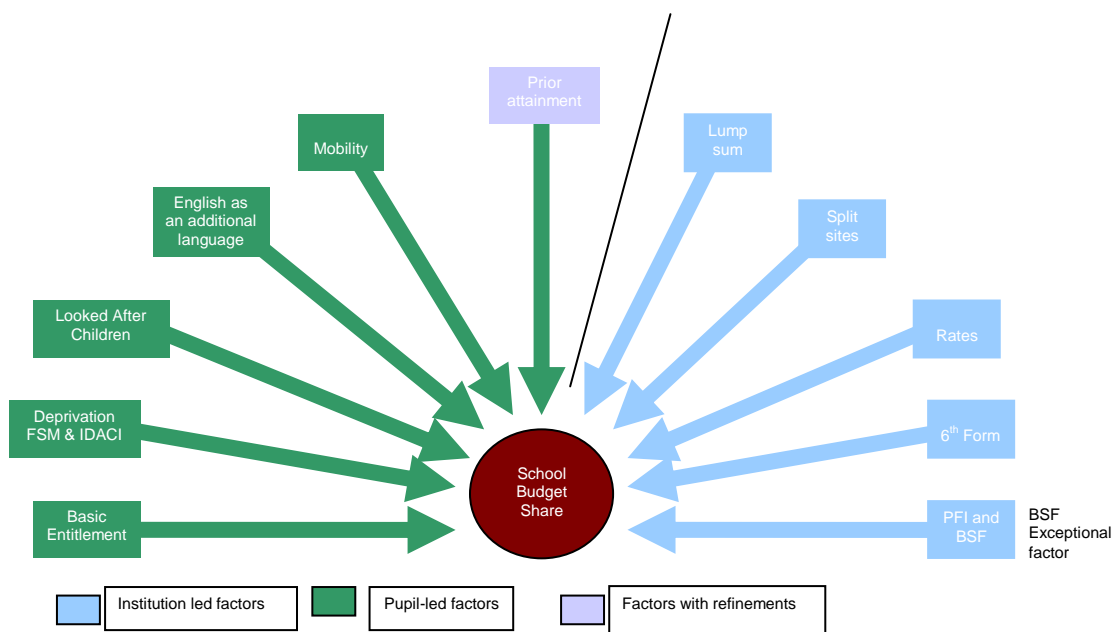
- a) DSG (see section 2.2 & 2.3)
- b) High Needs Level 5+ (see section 2.2)
- c) Pupil Premium (see section 2.4)
- d) Devolved Formula Capital Grant (DFC) (see section 2.5)
- e) Free School Meals to Key Stage 1(see section 2.6)

## 2.2 **DSG funding**

This is allocated over 3 blocks; Schools, Early Years and High Needs and split between central expenditure and delegated budgets.

### **Schools Block**

Delegated budgets are formulated based on a number of factors. The diagram below shows the factors used to allocate the DSG to the Schools block.



For 2016/17 96.04% of the Schools block has been allocated based on pupil-led factors. This has increased from 95.9% in 2015/16, 91.36% in 2014/15 and 91.09% in 2013/14.

As part of the budget setting process there have been the following changes/issues to the factors used to distribute the grant. These are:

- a) In 2016/17 the **deprivation factor** Income Deprivation Affecting Child Indices (IDACI), **was updated by Central Government**. This factor is based upon pupil's postcodes and the last time this was updated was in 2010.

Each pupil's postcode is mapped to a Lower Layer Super Output Area (LSOA). Each LSOA is given a score which is input into a band, the bands range from 1-6 with 6 being the most deprived.

An outcome of this review there has been a shift of pupils from bands 5 and 6 into bands 1 to 4 as Nottingham's postcode were assumed to be less deprived than in 2010. The impact of these changes resulted in a reduction of £1.2m being allocated through this factor in 2016/17 compared to 2015/16 even though the number of eligible pupils remained similar.

To ensure this funding is allocated for the purpose it was given and to prevent exceptionally high levels of Minimum Funding Guarantee the rates for this factor have been increased as set out in **Table 2** below:

<b>TABLE 2: IDACI FACTOR</b>		
<b>Description</b>	<b>Primary &amp; Secondary amount per pupil £</b>	
	<b>2015/16</b>	<b>2016/17</b>
IDACI Band 1	101.27	129.64
IDACI Band 2	101.27	129.64
IDACI Band 3	101.27	129.64
IDACI Band 4	101.27	129.64
IDACI Band 5	282.48	361.61
IDACI Band 6	370.73	474.59

- a) The **number of children registered for Free School Meals has reduced** in year. Based on the Autumn Term 2015 School Census there was a reduction of 9.12% in the primary phase and 7.28% in the secondary phase however this appears to correlate with the reduction in Nottingham of citizens claiming Job Seekers allowance of 20.93. Nationally this is 23.89%.
- b) **Pupil led factors have increased by 2.5%**. These rates have not increased since 2013/14. The rates are set out in **Appendix A**.

### **Early Years (EY)**

The funding allocated by the Education Funding Agency (EFA) for EY's is based on pupil numbers taken from the January 2015 census. This allocation is updated in year and will be based on 5/12ths x January 2016 pupil numbers and 7/12ths x January 2017 pupil numbers.



Indicative EY's allocations to providers, presented in this report, are based on pupil numbers from the last 3 available terms (calendar year 2015). Actual allocations will be based on actual termly participation during the 2016/17 financial year.

The 2016/17 DSG received per pupil for 3 and 4 year olds and disadvantaged 2 year olds has remained the same as for 2015/16. The funding passed on to provisions for the 3 and 4 year old early entitlement and for disadvantaged 2 year olds will also stay at the same level as 2015/16.

In the spending review, the government announced that there will be an extra £300m per year from 2017/18 for an uplift to the national average rate paid for the 2, 3 and 4 year old entitlements of 30p per hour. A new national formula for EY will be implemented from 2017/18 which will be used to distribute this funding. Settings of different types and in different areas will be impacted differently.

The EY Pupil Premium (EYPP) allocation is a provisional DfE estimate which they have rolled forward from 2015/16. The final allocation will be based on the January 2016 and 2017 pupil counts as above. The EYPP rate has remained the same at £0.53 per hour.

### **High Needs (HN)**

No growth is funded through the DSG for High Needs however the LA has received a £0.570m share of national £92.5m additional top-up funding, based on our proportion of the 2-19 aged population projections for 2016.

This funding has been to cover the £0.227m impact on place and associated top-up funding from the increase in planned Special Education Needs (SEN) places for academic year 2016/17, SF were consulted on this issue on the 5 November 2015. This figure does not show on **Appendix b iii** as where the place increase is in an academy, this results in a higher recouptment figure rather than higher planned expenditure.

The remaining funding increase has been channelled into funding to support pupils with SEN in mainstream schools.

The SF sub-group met on 3 occasions during Summer/Autumn 2015 to review SEN support costs and funding in mainstream schools. Trend analysis considered by the group highlighted that the levels of need of pupils starting school have been rising with record number of pupils being supported in Reception and Year 1. Numbers in each cohort requiring support are also increasing as they progress through primary.

The findings of this analysis are reflected in the 2016/17 budget.

The total amount allocated to schools as Additional Inclusion Allowance (AIA) to help support the first £6k of additional needs has increased year on year by £0.235m.

The initial allocation of named pupil High Level Needs (HLN) funding for 2016/17 totalling £1.713m is £0.309m higher than the initial allocation for 2015/16.

### 2.3 Initial DSG allocation

The initial 2016/17 DSG budget allocation for Nottingham is **£243.280m**; this is **before academy recoupment**, includes **an increase of £10.279m** on the 2015/16 original budget and assumes:

- Flat cash rate per pupil.
- Funding for 2 year olds.
- Removal of High Needs recoupment of £2.406m place funding.

This figure does not include:

- Pupil Premium.
- Year 7 Catch up Premium Grant.
- Pupil Premium Summer Schools Funding or

This figure will be updated throughout the year for the following blocks:

- High Needs – updated in March 2016 to reflect the outcome of the 2016 to 2017 place change requests process and for further academy conversions.
- Early Years – updated in July 2016 based on January 2016 pupil numbers.

The comparison of previous years DSG and how funding has been allocated is set out in **Table 3** below.

**Appendix B i, ii and iii** provides more detail of the block funding showing comparable years spend.

**TABLE 3: DSG ANNUAL BUDGET COMPARISONS**

	Schools £m			Early Years £m			High Needs £m			TOTAL £m		
	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17
Budgets	175.410	187.666	192.302	18.246	16.484*	16.777	20.025	20.330	21.275	<b>213.681</b>	<b>224.480*</b>	<b>230.354</b>
Central Expenditure	8.194	7.965	7.812	1.159	1.159	1.092	4.677	4.677	4.972	<b>14.030</b>	<b>13.801</b>	<b>13.876</b>
<b>Block Totals</b>	<b>183.604</b>	<b>195.631</b>	<b>200.114</b>	<b>19.405</b>	<b>17.643</b>	<b>17.869</b>	<b>24.033</b>	<b>24.702</b>	<b>26.247</b>	<b>227.711</b>	<b>234.646</b>	<b>244.230</b>
Funding not included in DSG settlement											(1.108)	(0.950)
Early Years reserve											(0.537)	0
Headroom										0.599		0
<b>TOTAL DSG</b>										<b>228.310</b>	<b>236.636*</b>	<b>243.280</b>
<b>AWPU</b>												
Primary											3,050.15	3,050.32
Key stage 3											4,196.64	4,196.81
Key stage 4											4,893.07	4,893.24

In the 2015/16 budget report this figure didn't include the 2 year old funding (£3.635m), which aligned to the EFA's funding schedule. For completeness and comparisons this figure has now been added.

An explanation of the **increase in funding of £10.279m**, from the 2015/16 initial budget of £233.001m to the 2016/17 budget allocation, is set out in **Table 4** below:

<b>TABLE 4: 2016/17 BUDGET INCREASE ANALYSIS</b>	
	<b>£m</b>
<b>2015/16</b>	
Schools - Non-recoupment academies cash adjustment	0.520
EY - 3 - 4 Year olds allocation updated to reflect the January 2015 census.	0.540
EY - Funding for 2 year olds	3.630
HN - 2015/16 adjustment to reflect the change from residency to location basis for post-16	0.650
HN - Recoupment of Non Maintained Special School (NMSS) places from the EFA	(0.540)
HN - Adjustment to Post 16 Income from the EFA	0.091
<b>2016/17</b>	
Schools - Increased pupil numbers (36,025 in 2015/16 to 38,050 in 2016/17)	4.962
HN - Additional growth in places to be recouped by EFA	(0.281)
HN - NMSS recouped in 15/16, not recouped in 2016/17 as removed from the baseline	0.670
HN - Summer term funding for places agreed as a part of the AY2015/16 exceptions process	0.017
HN - Total adjustment to reflect the change from residency to location basis for post-16 and NMSS in 2016/17	0.327
HN - Total adjustment for EFA direct NMSS place funding in 2016/17	(0.940)
HN - 2016/17 additional top-up funding	0.570
<b>TOTAL</b>	<b>10.279</b>

### **Pupil Premium (PP)**

The total PP allocated to schools is made up of 3 of elements and each element has a different pupil criteria supporting, these are described below:

- Pupil Premium - Indicative allocation for all schools will be confirmed in summer 2016 based on the January census. The 2015/16 pupil premium is £230.322m which has increased from £19.1m in 2014/15.

**Table 5** below shows the comparable rates from previous years.

PP is allocated based on the number of pupils who have been eligible for Free School Meals (FSM) in the last 6 years and follows the pupil, therefore budget allocations will be adjusted if a pupil who is eligible for PP moves educational placements. This is in accordance with the Schools and Early Years Financial Regulations 2015.

<b>TABLE 5: PUPIL PREMIUM COMPARISON</b>				
	<b>Primary</b>	<b>Secondary</b>	<b>Service Child</b>	<b>Looked after Child*</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
2015/16 & 2016/17	1,320	935	300	1,900
2014/15	1,300	935	300	1,900
2013/14	953	900	300	900
2012/13	620		250	

\*Looked after Children and eligible pupils who have been adopted from care or leaving care under a special guardianship or residence order.

- Summer Schools Funding – The Department for Education have confirmed that this funding will not continue in 2016.
- Year 7 Catch up Premium Grant – The rate is unconfirmed but the 2015/16 rate is £500 per Year 7 pupil who did not achieve at least level 4 in reading and/or mathematics at Key Stage 2 in 2013. This grant is allocated to the LA for maintained schools for distribution and the conditions of the grant are that it must be spent for the purposes of the school for the educational benefit of pupils registered at the school, or for the benefit of pupils registered at other maintained schools and on community facilities.

The grant does not have to be completely spent by schools in the financial year it can be carried forward to future financial years.

## 2.5 Devolved Formula Capital Grant (DFC)

The DFC grant will be based on the January 2016 School Census. The budget setting process has assumed that where a school is academising the LA has not allocated that school any grant as it is assumed the DfE will allocate it direct in 2016/17.

Voluntary Aided schools receive their funding direct from the EFA. In some instances, schools may have agreed for the LA to retain part/all of the funding to be used for particular projects. The 2016/17 rates for the DFC are set out in **Table 6** below:

<b>TABLE 6: DFC RATES</b>			
	<b>Per Pupil</b>		<b>Lump Sum</b>
	<b>Per non-boarding FTE £</b>	<b>Per boarding FTE £</b>	<b>Per school £</b>
Nursery / primary	11.25	33.75	4,000
Secondary	16.88	33.75	4,000
Special / PRU	33.75	33.75	4,000

## 2.6 Free School Meals for Reception, Years 1 and 2 and Sixth Forms

It is the responsibility of the schools to ensure that parents still complete the forms for Pupil Premium purposes where applicable otherwise it will impact on the Ever 6 average allocation to schools.

## 3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 No other options are available as the recommendations align to the financial regulations issued by the DfE in relation to the allocation of the DSG and pupil premium.

## 4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 As stated in section 2.3 the initial DSG budget allocation for Nottingham for 2016/17 is **£243.280m before academy recoupment**.

4.2 This is an **increase of £10.279m on 2015/16**; reasons for this increase are set out in **Table 4** above.

4.3 **Table 3** provides a summarised analysis of the DSG allocation.

4.4 The Schools and Early Years Blocks include funding for centrally retained services totalling; these have all been approved by SF in line with the Schools and Early Years Financial Regulations 2015.

4.5 Once the DSG has been confirmed any unallocated balance will be allocated to the DSG Statutory School Reserve.

4.6 These figures are reflected where applicable in the 2016/17 Medium Term Financial Plan.

4.7 The de-delegation of Building Maintenance budgets (**as per Table 1**) ensures the LA has the appropriate budget to support its Health and Safety responsibility of maintained school sites. Any underspends of this de-delegation will be allocated to a maintenance reserve; this practice will support, where possible, the annual cycle of maintenance expenditure which can 'peak' and 'trough'. This recommendation has been agreed by SF previously.

- 4.8 As schools academise the de-delegated budgets will reduce their charges requiring the academy to procure the services back if required. A similar process occurs for other LA services funded from the Education Service Grant (ESG).

If buy back from academies does not occur, the service will need to reduce costs accordingly to mitigate any budget pressures. The part year impact of these reductions will be incorporated into the SSR risk register and will form part of the 2015/16 outturn report.

- 4.9 In 2016/17 up to £2.2m will be required from the SSR to cover both the costs of provision for the currently permanently excluded pupils and to phase in devolved funding to schools in the transition to the new arrangements. This was represented in the Executive Board on 19 January 2016.

The LA is currently in discussion with schools around a new model of working for 2016/17 which should mitigate future over-spends. In this model, funding for alternative provision is devolved to schools, linked to a service level agreement.

The agreement will include the requirement for schools to meet the needs of the pupil within the funding allocated including, the costs of alternative provision for pupils they permanently exclude.

The proposed model will be subject to further consultation and the appropriate approval processes

- 4.10 The SSR balance, review of commitments and risk register will form part of the 2015/16 outturn report.
- 4.11 Funding guidance was issued to schools along with their 2016/17 indicative budgets. This guidance related to mainstream schools and academies and Nottingham Nursery; there will be separate guidance issued for Special Schools and Pupil Referral Units.

The guidance explains:

- the factors being used to distribute the DSG and
- how other grants have been distributed.

- 4.12 Appendix C i-v are DfE Section 251 returns for 2014/15 outturn and the 2015/16 budget. The inclusion of these returns within this report ensures compliance with publication requirements.

## **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 The School and Early Years Finance (England) Regulations 2015 apply in relation to the financial year beginning on 1 April 2016 and set out the requirements in relation to the determination of a local authority's schools budget. This report seeks to address those requirements.

**6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

6.1 There are no implications to Strategic Assets & Property.

**7 SOCIAL VALUE CONSIDERATIONS**

7.1 The allocation of the schools budget is set in accordance with the Schools and Early Years Financial Regulations 2015. These regulations ensure that the schools budget is allocated to educational settings on a fair and transparent basis.

**8 REGARD TO THE NHS CONSTITUTION**

8.1 There are no implications to the NHS constitution.

**9 EQUALITY IMPACT ASSESSMENT (EIA)**

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because there are no implications from this report.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 None

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 Schools Forum – De-delegation of funding for Ethnic Minority Achievement (EMA) – 24 September 2015

11.2 Schools Forum – De-delegation of funding for Behaviour Support Team (BST) – 24 September 2015

11.3 Schools Forum – De-delegation of funding for Sportsafe gym maintenance service – 24 September 2015

11.4 Schools Forum – De-delegation of funding for Trade Union time off for senior representatives – 24 September 2015

11.5 De-delegation of 2016/17 Health and Safety Building Maintenance funding – 24 September 2015

11.6 Schools Forum Central Expenditure Budget 2016/17 – 21 January 2016

11.7 Executive Board – Medium Term Financial Plan (MTFP) 2016/17 – 2018/19 – 23 February 2016

11.8 Schools Forum – Schools Budget 2016/17 – 25 February 2016



## 12 **OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

12.1 Sarah Molyneux, Solicitor and Legal Services Manager

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2016/17 Local Authority Funding Reform Proforma

LA Name: Nottingham  
 LA Number: 892

Pupil Led Factors

Reception uplift		Yes	Pupil Units				67.00				
Description		Amount per pupil		Pupil Units		Sub Total	Total	Proportion of total pre MFG funding (%)		Notional SEN (%)	
1) Basic Entitlement Age Weighted Pupil Unit (AWPU)	Primary (Years R-6)	£3,126.58		24,984.00		£78,114,425	£138,830,928	40.93%		0.28%	
	Key Stage 3 (Years 7-9)	£4,301.73		8,111.00		£34,891,338		18.28%		0.34%	
	Key Stage 4 (Years 10-11)	£5,015.57		5,149.00		£25,825,165		13.53%		0.29%	
Description		Primary amount per pupil	Secondary amount per pupil	Eligible proportion of primary NOR	Eligible proportion of secondary NOR	Sub Total	Total	Proportion of total pre MFG funding (%)		Primary Notional SEN (%)	Secondary Notional SEN (%)
2) Deprivation	FSM % Primary	£1,861.62		6,710.82		£12,492,996	£26,722,250	14.00%		39.37%	
	FSM % Secondary		£2,577.86		3,338.98	£8,607,428				21.11%	
	IDACI Band 1	£132.88	£132.88	1,795.25	948.82	£364,633					
	IDACI Band 2	£132.88	£132.88	1,892.29	904.22	£371,600					
	IDACI Band 3	£132.88	£132.88	7,135.41	3,705.30	£1,440,516					
	IDACI Band 4	£132.88	£132.88	5,922.03	2,974.91	£1,182,226					
	IDACI Band 5	£370.65	£370.65	3,609.84	1,789.04	£2,001,103					
	IDACI Band 6	£486.45	£486.45	332.57	205.51	£261,747					
Description		Primary amount per pupil	Secondary amount per pupil	Eligible proportion of primary NOR	Eligible proportion of secondary NOR	Sub Total	Total	Proportion of total pre MFG funding (%)		Primary Notional SEN (%)	Secondary Notional SEN (%)
3) Looked After Children (LAC)	LAC X March 14	£1,170.87		186.81		£218,728	£4,705,335	0.11%			
4) English as an Additional Language (EAL)	EAL 3 Primary	£606.77		4,701.83		£2,852,949		2.28%			
	EAL 3 Secondary		£2,033.55		732.64	£1,489,852					
5) Mobility	Pupils starting school outside of normal entry dates	£93.42	£93.42	1,244.63	294.70	£143,807		0.08%			
Description		Weighting	Amount per pupil	Percentage of eligible Y1-3 and Y4-6 NOR respectively	Eligible proportion of primary and secondary NOR respectively	Sub Total	Total	Proportion of total pre MFG funding (%)		Primary Notional SEN (%)	Secondary Notional SEN (%)
6) Prior attainment	Low Attainment % new EFSP	45.40%		23.40%		£3,248,293	£4,884,845	2.56%		100.00%	
	Low Attainment % old FSP 78		£555.57	23.40%	5,846.74						
	Secondary pupils not achieving (KS2 level 4 English or Maths)		£443.15		3,693.03					£1,636,553	

Other Factors

Factor	Lump Sum per Primary School (£)	Lump Sum per Secondary School (£)	Lump Sum per Middle School (£)	Lump Sum per All-through School (£)	Total (£)	Proportion of total pre MFG funding (%)	Notional SEN (%)	
7) Lump Sum	£125,041.35	£125,041.35			£11,128,680	5.83%		
8) Sparsity factor					£0	0.00%		
Please provide alternative distance and pupil number thresholds for the sparsity factor below. Please leave blank if you want to use the default thresholds. Also specify whether you want to use a tapered lump sum for one or both of the phases.								
Primary distance threshold (miles)		Primary pupil number average year group threshold			Fixed or tapered sparsity primary lump sum?	Fixed		
Secondary distance threshold (miles)		Secondary pupil number average year group threshold			Fixed or tapered sparsity secondary lump sum?	Fixed		
Middle schools distance threshold (miles)		Middle school pupil number average year group threshold			Fixed or tapered sparsity middle school lump sum?	Fixed		
All-through schools distance threshold (miles)		All-through pupil number average year group threshold			Fixed or tapered sparsity all-through lump sum?	Fixed		
9) Fringe Payments					£0	0.00%		
10) Split Sites					£674,480	0.35%		
11) Rates					£1,606,833	0.84%		
12) PFI funding					£1,203,781	0.63%		
13) Sixth Form					£558,669	0.29%		
14) Exceptional circumstances (can only be used with prior agreement of EFA)								
Circumstance					Total (£)	Proportion of total pre MFG funding (%)	Notional SEN (%)	
Additional lump sum for schools amalgamated during FY15-16					£87,529	0.05%	0.00%	0.00%
Additional sparsity lump sum for small schools					£0	0.00%		
Building Schools for the Future					£442,889	0.23%		
Exceptional Circumstance4					£0	0.00%		
Exceptional Circumstance5					£0	0.00%		
Exceptional Circumstance6					£0	0.00%		
<b>Total Funding for Schools Block Formula (excluding MFG Funding Total) (£)</b>					<b>£190,846,219</b>	<b>100.00%</b>	<b>£12,032,462</b>	

15) Minimum Funding Guarantee (MFG is set at -1.5%)					£1,400,490			
Apply capping and scaling factors? (gains may be capped above a specific ceiling and/or scaled)					Yes			
Capping Factor (%)	3.00%	Scaling Factor (%)	100.00%					
Total deduction if capping and scaling factors are applied					-£256,548			
					<b>Total (£)</b>	<b>Proportion of Total funding (%)</b>		
MFG Net Total Funding (MFG + deduction from capping and scaling)					£1,143,942	0.60%		
High Needs threshold (only fill in if, exceptionally, a high needs threshold different from £6,000 has been approved)								
Additional funding from the high needs budget					£1,689,218.00			
Growth fund (if applicable)					£1,017,614.00			
Falling rolls fund (if applicable)					£0.00			
<b>Total Funding For Schools Block Formula</b>					<b>£191,990,161</b>			
% Distributed through Basic Entitlement					72.74%			
% Pupil Led Funding					91.77%			
<b>Primary: Secondary Ratio</b>					<b>1 :</b>	<b>1.34</b>		

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**SCHOOLS BLOCK ANALYSIS**

**APPENDIX B i**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16	2016/17
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Budget £m
<b>DIRECT SCHOOLS PROVISION</b>												
This budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in mainstream schools in the city. This does not include pupils in Special Resource Units as these pupils are funded through the High Needs Block.	<b>Mainstream primary and secondary Individual School Budgets</b>	88.924	88.924	0.000							
This budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in academies in the city. This does not include pupils in Special Resource Units as these pupils are funded through the High Needs Block.	<b>Academies Individual School Budgets</b>	80.961	81.300	0.339							
From 2015/16 local authorities are now responsible for the calculation of non-recoupment academies and free schools budgets (after the first year of opening). The budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in non-recoupment academies in the city.	<b>Non-recoupment academies and free schools Individual School Budgets</b>									6.736	6.142
Refer to the "Proposed budget for pupil growth 2015/16" report approved by Schools Forum 18th December 2014.	Supporting the inclusion, educational and aspirational attainment of pupils in mainstream schools and academies in the city.	<b>Pupil Growth Contingency</b>	0.550	0.541	(0.009)						1.047	1.018
<b>TOTAL DIRECT SCHOOLS PROVISION</b>			<b>170.435</b>	<b>170.765</b>	<b>0.330</b>						<b>187.666</b>	<b>192.301</b>
<b>DE-DELEGATED FUNDING FOR MAINTAINED PRIMARY AND SECONDARY SCHOOLS</b>			<b>1.301</b>	<b>1.202</b>	<b>(0.099)</b>						<b>0.837</b>	<b>0.707</b>
<b>CARBON REDUCTION SCHEME &amp; EQUAL PAY COSTS</b>			<b>0.301</b>	<b>0.258</b>	<b>(0.043)</b>							
<b>CENTRAL EXPENDITURE</b> (2016/17 approved at SF on 21 January 2016)			<b>6.987</b>	<b>6.731</b>	<b>(0.192)</b>						<b>7.128</b>	<b>7.106</b>
<b>TOTAL SCHOOLS BLOCK</b>			<b>179.024</b>	<b>179.019</b>	<b>(0.005)</b>						<b>195.631</b>	<b>200.114</b>

Reserves approved to manage growth. Allowed for four extra classes (£0.188m) in budget which is not currently required.

Based on current programme. Underspend to held in reserves specifically capital programme.

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**EARLY YEARS BLOCK ANALYSIS**

**APPENDIX B ii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16	2016/17
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Budget £m
Page 7 This budget aligns to the projection of funding that will be provided to maintained settings for 3 & 4 year olds based on the Early Years Single Funding Formula (EYSFF).	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 year old funding maintained schools and academies</b>	8.269	7.910	(0.359)	Pupil numbers	8.371	8.371	0.000		8.579	8.709
This budget aligns to the projection of funding that will be provided to PPCI settings for 3 & 4 year olds based on the EYSFF.	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 year old funding PPCI settings</b>	3.404	3.535	0.131	Year on year increase in funded hours in PPCI	3.383	3.695	0.312	Year on year Pupil number increases	3.695	3.823
This budget is a contingency for in-year termly adjustments to EYSFF allocations based on actual participation	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 Year Old funding - contingency</b>	0.300	0.042	(0.258)	Variance is offset by overspend on PPCI expenditure above. Only £0.042m net in-year adjustment in maintained settings.	0.300	0.003	(0.297)	Termly adjustment for maintained sector have had near nil net effect. Underspend on contingency offsets projected overspend above for PPCI settings.	0.000	0.000
This budget will be for early education for eligible 2 year olds. From 2015/16 this will be based on participation. This has previously been based on estimated take up and included trajectory funding meaning prior year figures are not comparable. The indicative DSG allocation does not yet include 2 year old funding. This budget will be amended in year to align to the indicative DSG allocation for 2 year olds.	Funds the educational entitlement for eligible 2 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>2 Year Old funding</b>	3.740	2.707	(1.033)		6.142	6.142	0.000		3.635	3.635
This is additional funding to support pupils with SEN in the PPCI sector (ISG).	Supporting the inclusion, educational and aspirational attainment of vulnerable city children.	<b>Top Up funding PPCI's</b>	0.050	0.000	(0.050)		0.050	0.050	0.000		0.050	0.085
This budget aligns to the indicative allocation Early Years Pupil Premium.		<b>EYPP</b>									0.525	0.525
<b>TOTAL DIRECT EARLY YEARS PROVISION</b>			<b>15.763</b>	<b>14.194</b>	<b>(1.569)</b>		<b>18.246</b>	<b>18.261</b>	<b>0.015</b>		<b>16.484</b>	<b>16.777</b>
<b>CENTRAL EXPENDITURE</b> (2016/17 approved at SF on 21 January 2016)			<b>1.159</b>	<b>0.950</b>	<b>(0.209)</b>		<b>1.159</b>	<b>1.000</b>	<b>(0.159)</b>		<b>1.159</b>	<b>1.092</b>
<b>TOTAL EARLY YEARS BLOCK</b>			<b>16.922</b>	<b>15.144</b>	<b>(1.778)</b>		<b>19.405</b>	<b>19.261</b>	<b>(0.144)</b>		<b>17.643</b>	<b>17.869</b>

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**HIGH NEEDS BLOCK ANALYSIS**

**APPENDIX B iii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16	2016/17				
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Budget £m				
This budget is for HLN support for named pupils in mainstream schools and Additional Inclusion Allowances.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>High Level Needs Support in Mainstream Schools</b>	2.972	2.972	0.000					3.494	3.494	0.000			3.479	3.889
This budget is for top-up funding for pupils in SEN resource units attached to mainstream schools.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>SEN Resource Units</b>	0.509	0.509	0.000					0.448	0.448	0.000			0.451	0.471
This budget corresponds to the indicative special school budgets. It excludes place funding that will be paid to Nethergate Special Academy directly by the EFA.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Indicative Budgets</b>	8.794	8.794	0.000					9.113	9.113	0.000			9.622	9.634
This is a new budget introduced as a result of the Special School Review in order to provide transition support for certain qualifying pupils in their first term.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Transition Pupil Budget</b>	NA	NA						NA	NA	NA	NA		0.150	0.150
This budget is a contingency for additional top-up and/or place funding in case pupil numbers in special schools are higher than projected in the indicative budgets.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Contingency</b>	NA	NA						0.267	0.100	(0.167)	Funding set aside to the level required if all places fully occupied.		0.100	0.127
This budget is for the net cost of top-up funding for pupils being educated outside of their home LA.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Cross-border top ups (net)</b>	0.894	0.344	(0.550)	Budget took account of anticipated outstanding claims from prior years under old recoupment regulations. Actual cost relates to 2013/14 only under new arrangements.				0.386	0.386	0.000			0.386	0.386
This budget is for HLN support for post-16 pupils in Further Education settings.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Post-16 HLN budget</b>	1.179	0.563	(0.616)	Budget was for a full year but actuals were part year September - March. This funding stream migrated into DSG from September 2013.				0.938	0.891	(0.047)			0.938	0.938
This budget is to pay the costs of provision for SEN pupils placed in independent/non maintained special schools.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Independent/Non Maintained Special Schools</b>	0.675	0.672	(0.003)					0.675	0.675	0.000			0.675	0.686
This budget corresponds to a projection of the indicative PRU budgets for 2015/16.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Pupil Referral Units</b>	4.002	3.911	(0.091)					4.020	4.086	0.066	Retrospective correction to QMC budget relating to 2 financial years.		4.379	4.399
Contingency for Children and Families Act implementation.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Children &amp; Families Act Contingency</b>								0.686	0.629	(0.057)			0.000	0.000
Contingency for alignment Home Tuition charges to AWPU.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Contingency for alignment Home Tuition charges to AWPU</b>	NA	NA						NA	NA	NA			0.100	0.100
Alternative Provision Contingency.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Alternative Provision Contingency</b>	0.304	0.000	(0.304)					NA	NA	NA			0.050	0.495
<b>TOTAL DIRECT HIGH NEEDS PROVISION</b>			<b>19.328</b>	<b>17.765</b>	<b>(1.563)</b>					<b>20.025</b>	<b>19.821</b>	<b>(0.204)</b>			<b>20.330</b>	<b>21.275</b>

**HIGH NEEDS BLOCK ANALYSIS**

**APPENDIX B iii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16	2016/17			
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Budget £m			
<b>CENTRAL EXPENDITURE</b> (Approved at SF on 18th December 2014)			<b>4.704</b>	<b>4.064</b>	<b>(0.640)</b>					<b>4.677</b>	<b>4.289</b>	<b>(0.388)</b>		<b>4.677</b>	<b>4.972</b>
<b>TOTAL HIGH NEEDS BLOCK</b>			<b>24.032</b>	<b>21.829</b>	<b>(3.767)</b>					<b>24.702</b>	<b>24.110</b>	<b>(0.797)</b>		<b>25.007</b>	<b>26.247</b>

2014/15 OUTTURN - DSG

DEPARTMENT FOR EDUCATION DATA  
COLLECTION  
Year 2014-15  
TABLE A LA Level Information

LA Nottingham LA No. 892

Description	Early Years	Primary	Secondary	SEN/Special	AP/PRU	Post School	Gross	Income	Net	Net(Budget 14-15 Totals)	Net(Outturn 13-14 Totals)
<b>1 SCHOOLS EXPENDITURE</b>											
1.0.1 Individual Schools Budget(ISB) (after Academy recoupment)	14,561,302	60,007,688	16,738,955	3,944,167	1,464,000		96,716,112		96,716,112	198,485,505	108,335,153
<b>DE-DELEGATED ITEMS</b>											
1.1.1 Contingencies		216,199	36,920				253,119	0	253,119	253,119	322,475
1.1.2 Behaviour support services		498,720	85,167				583,887	174,566	409,321	494,891	581,885
1.1.3 Support to UPEG and bilingual learners		185,972	31,759				217,731	21,855	195,876	232,023	249,173
1.1.4 Free school meals eligibility		0	0				0	0	0	0	0
1.1.5 Insurance		0	0				0	0	0	0	0
1.1.6 Museum and Library services		0	0				0	0	0	0	0
1.1.7 Licences/subscriptions		4,644	793				5,437	0	5,437	26,000	0
1.1.8 Staff costs- supply cover excluding cover for facility time		0	0				0	0	0	0	119,233
1.1.9 Staff costs- supply cover for facility time		75,452	12,885				88,337	30,807	57,530	122,180	
<b>HIGH NEEDS EXPENDITURE</b>											
1.2.1 Top up funding - maintained schools	42,282	1,635,775	99,678	4,103,979	1,700,367		7,582,081	0	7,582,081	8,819,041	7,466,412
1.2.2 Top up funding - academies, free Schools and colleges	0	1,112,296	894,429	532,547	0	744,248	3,283,520	0	3,283,520	2,149,608	2,520,413
1.2.3 Top-up and other funding – non-maintained and independent providers	30,253	278,668	161,986	214,846	1,744	14,990	702,487	0	702,487	774,871	636,677
1.2.4 Additional high needs targated funding for mainstream schools and	0	0	0				0	0	0	0	
1.2.5 SEN support services	127,334	1,016,171	552,489	19,051	7,340	63,094	1,785,479	199,111	1,586,368	1,895,022	1,648,137
1.2.6 Hospital education services				0	1,127,744		1,127,744	0	1,127,744	25,085	709,486
1.2.7 Other alternative provision services	69,832	557,284	302,994	10,448	4,026	34,602	979,186	0	979,186	1,741,898	241,056
1.2.8 Support for inclusion	29,237	233,322	126,856	4,374	0		393,789	18,593	375,196	420,907	324,138
1.2.9 Special schools and PRUs in financial difficulty				0	0		0	0	0	0	0
1.2.10 PFI and BSF costs at special schools and AP/PRUs				809,599	0		809,599	0	809,599	809,599	782,243
1.2.11 Direct payments (SEN and disability)	0	0	0	0	0	0	0	0	0	0	0
1.2.12 Carbon reduction commitment allowances (PRUs)					-15,032		-15,032	0	-15,032	11,767	
<b>EARLY YEARS EXPENDITURE</b>											
1.3.1 Central expenditure on children under 5	1,715,950						1,715,950	0	1,715,950	2,716,656	1,522,086
<b>CENTRAL PROVISION WITHIN SCHOOLS SPEND</b>											
1.4.1 Contribution to combined expenditure	289,946	2,313,867	1,258,043	43,381	16,715		3,921,952	129,138	3,792,814	3,775,387	4,086,627
1.4.2 School admissions	47,721	380,830	207,056	7,140	2,751		645,498	0	645,498	642,210	584,914
1.4.3 Servicing of schools forums	2,097	16,731	9,097	314	121		28,360	0	28,360	30,000	8,298
1.4.4 Termination of employment costs	136,350	1,088,116	591,605	20,400	7,860		1,844,331	0	1,844,331	1,593,725	1,441,055
1.4.5 Falling rolls funds	0	0	0	0	0		0	0	0	0	
1.4.6 Capital expenditure from revenue (CERA)	45,560	688,669	197,680	6,817	2,626		941,352	0	941,352	1,507,824	1,706,873
1.4.7 Prudential borrowing costs	24,081	192,171	104,483	3,603	1,388		325,726	0	325,726	325,724	337,041
1.4.8 Fees to independent schools without SEN	0	0	0	0	0		0	0	0	0	0
1.4.9 Equal pay - back pay	0	0	0	0	0		0	0	0	0	0
1.4.10 Pupil growth/Infant class sizes	1,154,666	0	0	0	0		1,154,666	0	1,154,666	719,964	509,039
1.4.11 SEN transport	0	0	0	1,263,313	0	0	1,263,313	0	1,263,313	1,000,000	1,081,036
1.4.12 Exceptions agreed by Secretary of State	0	0	0	0	0	0	0	0	0	0	59,458
1.4.13 Other items	41,462	330,882	179,900	6,203	2,390	20,545	581,382	0	581,382	720,355	
1.5.1 Other Specific Grants	0	0	0	0	0	0	0	0	0	0	0
1.6.1 TOTAL SCHOOLS EXPENDITURE (after academy recoupment)	18,318,073	70,833,457	21,592,775	10,990,182	4,324,040	877,479	126,936,006	574,070	126,361,936	229,293,361	135,272,908
<b>MEMORANDUM</b>											
1.7.1 Dedicated Schools Grant brought forward from 2013-14							11,962,384				
1.7.2 Dedicated Schools Grant for 2014-15							128,947,669				
1.7.3 EFA funding							722,162				
1.7.4 Local Authority additional contribution							760,048				
1.7.5 Total funding supporting the Schools Expenditure (lines 1.7.1 to 1.7.4)							142,392,263				
1.8.1 Dedicated Schools Grant carried forward to 2015-16							14,882,187				
<b>2 OTHER EDUCATION AND COMMUNITY EXPENDITURE</b>											
2.0.1 Therapies and other health related services							67,818	0	67,818	73,532	0
2.0.2 Central support services							1,731,185	850,660	880,525	439,072	277,873
2.0.3 Education welfare service							535,553	62,241	473,312	553,694	459,593
2.0.4 School improvement							606,942	127,428	479,514	535,905	588,866
2.0.5 Asset management - education							432,215	0	432,215	994,244	951,018
2.0.6 Statutory/Regulatory duties - education							2,204,024	291,903	1,912,121	2,003,867	380,872
2.0.7 Premature retirement cost/Redundancy costs (new provisions)							465,360	0	465,360	527,913	494,308
2.0.8 Monitoring national curriculum assessment							155,568	50,532	105,036	81,571	-29,420
2.1.1 Educational psychology service							670,411	223,403	447,008	447,077	509,209
2.1.2 SEN administration, assessment and coordination and monitoring							276,384	0	276,384	279,950	288,168
2.1.3 Parent partnership, guidance and information							77,471	0	77,471	107,180	40,465
2.1.4 Home to school transport (pre 16): SEN transport expenditure	0	0	0	1,080,425	0	0	1,080,425	0	1,080,425		934,804
2.1.5 Home to school transport (pre 16): mainstream home to school transport	0	106,025	18,106	0	0	0	124,131	218,026	-93,895		315,442
2.1.6 Home to post-16 provision: SEN/LLDD transport expenditure (aged 16-18)						91,696	91,696	0	91,696		115,233
2.1.7 Home to post-16 provision: SEN/LLDD transport expenditure (aged 19-25)						22,924	22,924	0	22,924		28,808
2.1.8 Home to post-16 provision transport: mainstream home to post-16 transport						0	0	0	0		0
2.1.9 Supply of school places							213,109	15,938	197,171	188,347	129,071
2.2.1 Young people's learning and development			1,725,896	59,514	22,931		1,808,341	360,000	1,448,341	0	1,898,707
2.2.2 Adult and Community learning							238,023	232,258	5,765	0	-584
2.2.3 Pension costs							653,720	0	653,720	759,714	691,936
2.2.4 Joint use arrangements							0	0	0	0	0
2.2.5 Insurance							0	0	0	0	0
2.3.1 Other Specific Grant							0	0	0	0	0

2.4.1 Total Other education and community expenditure							11,455,300	2,432,389	9,022,911	6,992,066	8,074,369
3 Capital Expenditure (excluding CERA)	4,669	379,377	56,293	27,121	18,025		485,485	0	485,485	0	524,969

2014/15 OUTTURN - LA

DEPARTMENT FOR EDUCATION DATA COLLECTION  
Year 2014-15  
Table A1 - CHILDREN AND YOUNG PEOPLE'S SERVICES

LA Name	Nottingham	LA No.	892
Contact		Email	
Tel No			

	OWN PROVISION	PRIVATE	OTHER PUBLIC	VOLUNTARY	TOTAL EXPENDITURE	INCOME	NET Current Expenditure	Govt. Grants Inside AEF	Govt. Grants Outside AEF	LEA NET Revenue Expenditure
	(a)	(b)	(c)	(d)	(k)	(l)	(m)	(n)	(o)	(q)
<b>SURE START CHILDREN'S CENTRES AND EARLY YEARS</b>										
1 Spend on individual Sure Start Children's Centres	4,890,073	0	0	0	4,890,073	215,599	4,674,474	0	0	4,674,474
2 Spend for local authority provided or commissioned area wide	0	0	0	0	0	0	0	0	0	0
3 Spend on local authority management costs relating to Sure Start	36,807	0	0	0	36,807	0	36,807	0	0	36,807
4 Other early years expenditure	215,000	0	0	0	215,000	37	214,963	0	0	214,963
5 Total Sure Start Children's Centres and Early Years Expenditure	5,141,880	0	0	0	5,141,880	215,636	4,926,244	0	0	4,926,244
<b>CHILDREN LOOKED AFTER</b>										
6 Residential care	3,572,370	9,171,462	0	0	12,743,832	412,547	12,331,285	0	0	12,331,285
7 Fostering services	4,750,543	12,563,145	0	0	17,313,688	378,667	16,935,021	0	0	16,935,021
8 Adoption services	2,733,634	0	0	0	2,733,634	6,717	2,726,917	443,318	0	2,283,599
9 Special guardianship support	1,875,897	0	0	0	1,875,897	0	1,875,897	0	0	1,875,897
10 Other children looked after services	2,853,898	0	0	0	2,853,898	137,526	2,716,372	0	0	2,716,372
11 Short breaks (respite) for looked after disabled children	183,488	0	0	0	183,488	0	183,488	0	0	183,488
12 Children placed with family and friends	124,632	0	0	0	124,632	0	124,632	0	0	124,632
13 Education of looked after children	124,632	0	0	0	124,632	0	124,632	0	0	124,632
14 Leaving care support services	784,168	0	0	0	784,168	239	783,929	0	0	783,929
15 Asylum seeker services - children	421,907	0	0	0	421,907	0	421,907	0	0	421,907
16 Total Children Looked After	17,425,169	21,734,607	0	0	39,159,776	935,696	38,224,080	443,318	0	37,780,762
<b>OTHER CHILDREN AND FAMILIES SERVICES</b>										
17 Other children and families services	4,365,274	0	0	0	4,365,274	31,910	4,333,364	598,744	0	3,734,620
<b>SAFEGUARDING CHILDREN AND YOUNG PEOPLE'S SERVICES</b>										
18 Social work (including LA functions in relation to child protection)	8,867,062	0	0	0	8,867,062	5,897	8,861,165	0	0	8,861,165
19 Commissioning and Children's Services Strategy	3,673,922	0	0	0	3,673,922	283,483	3,390,439	0	0	3,390,439
20 Local Safeguarding Children Board	1,978,479	0	0	0	1,978,479	396,729	1,581,750	0	0	1,581,750
21 Total Safeguarding Children and Young People's Services	14,519,463	0	0	0	14,519,463	686,109	13,833,354	0	0	13,833,354
<b>FAMILY SUPPORT SERVICES</b>										
22 Direct payments	716,269	207,169	0	0	923,438	57,461	865,977	0	0	865,977
23 Short breaks (respite) for disabled children	1,760,500	22,611	0	92,691	1,875,802	0	1,875,802	0	0	1,875,802
24 Other support for disabled children	197,706	0	0	0	197,706	501	197,205	0	0	197,205
25 Targeted family support	5,413,122	0	0	0	5,413,122	0	5,413,122	0	0	5,413,122
26 Universal family support	3,379,563	0	0	0	3,379,563	70,704	3,308,859	0	0	3,308,859
27 Total Family Support Services	11,467,160	229,780	0	92,691	11,789,631	128,666	11,660,965	0	0	11,660,965
<b>SERVICES FOR YOUNG PEOPLE</b>										
28 Universal services for young people	1,249,256	0	0	0	1,249,256	129,560	1,119,696	0	0	1,119,696
29 Targeted services for young people	0	0	0	0	0	0	0	0	0	0
30 Total Services for Young People	1,249,256	0	0	0	1,249,256	129,560	1,119,696	0	0	1,119,696
<b>YOUTH JUSTICE</b>										
31 Youth Justice					2,607,035	1,316,209	1,290,826			
32 Capital Expenditure from Revenue (CERA) (Children's and young					0	0	0			
33 Children and Young People's Services Expenditure(excluding CERA)					78,832,315	3,443,786	75,388,529			
34 Children and Young People's Services Expenditure(including CERA)					78,832,315	3,443,786	75,388,529			
<b>MEMORANDUM ITEMS</b>										
<b>SERVICES FOR YOUNG PEOPLE</b>										
35 Substance misuse services(Drugs, alcohol and volatile					0					
36 Teenage pregnancy services(included in 28 and 29 above)					0					

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**2015/16 BUDGET**

LA Table: FUNDING PERIOD (2015-16)

Department for Education Section 251 Financial Data Collection

Report produced on 07/04/2015 10:36:06

Local Authority 892 Nottingham

Description	Early Years	Primary	Secondary	SEN/ Special Schools	AP/ PRUs	Post School	Gross	Income	Net
1.0.1 Individual Schools Budget (before Academy recoupment)	18,202,857	114,520,018	72,525,958	5,090,000	1,579,160		211,917,993		211,917,993
1.1.1 Contingencies		179,610	27,951				207,561	0	207,561
1.1.2 Behaviour support services		311,299	0				311,299	0	311,299
1.1.3 Support to UPEG and bilingual learners		219,872	3,018				222,890	0	222,890
1.1.4 Free school meals eligibility		0	0				0	0	0
1.1.5 Insurance		0	0				0	0	0
1.1.6 Museum and Library services		0	0				0	0	0
1.1.7 Licences/subscriptions		20,000	1,000				21,000	0	21,000
1.1.8 Staff costs supply cover		0	0				0	0	0
1.1.9 Staff costs – supply cover for facility time		69,325	5,306				74,631	0	74,631
1.2.1 Top up funding - maintained providers	0	804,968	149,894	4,472,676	1,712,506		7,140,044	0	7,140,044
1.2.2 Top up funding - Academies and Free Schools	0	910,943	610,745	894,966	0	938,327	3,354,981	0	3,354,981
1.2.3 Top up funding - independent providers	0	0	0	803,496	0	0	803,496	0	803,496
1.2.4 Additional high needs targeted funding for mainstream schools and academies	0	1,062,288	371,341				1,433,629	0	1,433,629
1.2.5 SEN support services	197,376	1,575,128	954,192	29,531	6,774	0	2,763,001	2,271	2,760,730
1.2.6 Hospital education services				0	1,313,710		1,313,710	0	1,313,710
1.2.7 Other alternative provision services	0	80,000	335,470	0	0	0	415,470	0	415,470
1.2.8 Support for inclusion	30,107	240,264	145,549	4,505	1,033	0	421,458	401	421,057
1.2.9 Special schools and PRUs in financial difficulty				0	0		0	0	0
1.2.10 PFI and BSF costs at special schools				790,514	0		790,514	0	790,514
1.2.11 Direct payments (SEN and disability)	0	0	0	0	0	0	0	0	0
1.2.12 Carbon reduction commitment allowances (PRUs)					11,767		11,767	0	11,767
1.3.1 Central expenditure on children under 5	1,435,736						1,435,736	0	1,435,736
1.4.1 Contribution to combined budgets	261,514	2,086,967	1,264,258	39,127	8,976		3,660,842	123,814	3,537,028
1.4.2 School admissions	56,633	451,954	273,788	8,473	1,944		792,792	0	792,792
1.4.3 Servicing of schools forums	2,143	17,102	10,360	321	74		30,000	0	30,000
1.4.4 Termination of employment costs	116,907	932,954	565,172	17,491	4,012		1,636,536	0	1,636,536
1.4.5 Falling Rolls Fund	0	0	0	0	0		0	0	0
1.4.6 Capital expenditure from revenue (CERA)	107,712	859,578	520,722	16,116	3,697		1,507,825	0	1,507,825
1.4.7 Prudential borrowing costs	23,268	185,689	112,488	3,481	799		325,725	0	325,725
1.4.8 Fees to independent schools without SEN	0	0	0	0	0		0	0	0
1.4.9 Equal pay - back pay	0	0	0	0	0		0	0	0
1.4.10 Pupil growth/ Infant class sizes	0	1,314,000	0	0	0		1,314,000	0	1,314,000
1.4.11 SEN transport	0	0	0	1,000,000	0	0	1,000,000	0	1,000,000
1.4.12 Exceptions agreed by Secretary of State	0	0	0	0	0	0	0	0	0
1.4.13 Other Items	17,584	140,328	85,009	2,631	604	0	246,156	0	246,156
1.5.1 Other Specific Grants	0	0	0	0	0	0	0	0	0
1.6.1 TOTAL SCHOOLS BUDGET (before Academy recoupment)	20,451,837	125,982,287	77,962,221	13,173,328	4,645,056	938,327	243,153,056	126,486	243,026,570
1.7.1 Estimated Dedicated Schools Grant for 2015-16							240,573,294		
1.7.2 Dedicated Schools Grant brought forward from 2014-15							12,781,295		
1.7.3 Dedicated Schools Grant brought forward to 2016-17							-11,896,937		
1.7.4 EFA funding							784,776		
1.7.5 Local Authority additional contribution							910,628		
1.7.6 Total funding supporting the Schools Budget (lines 1.7.1 to 1.7.5)							243,153,056		
1.8.1 Academy: recoupment from the Dedicated Schools Grant (please show any recoupment from the DSG as a negative in the cell)							-119,650,012		
2.0.1 Therapies and other health related services							0	0	0
2.0.2 Central support services							1,051,520	610,888	440,632
2.0.3 Education welfare service							903,043	0	903,043
2.0.4 School improvement							526,878	7,700	519,178
2.0.5 Asset management - education							889,167	41,000	848,167
2.0.6 Statutory/ Regulatory duties - education							2,494,736	283,937	2,210,799
2.0.7 Premature retirement cost/ Redundancy costs (new provisions)							527,913	0	527,913
2.0.8 Monitoring national curriculum assessment							96,940	8,100	88,840
2.1.1 Educational psychology service							553,411	148,000	405,411
2.1.2 SEN administration, assessment and coordination and monitoring							288,248	0	288,248
2.1.3 Parent partnership, guidance and information							107,180	0	107,180
2.1.4 Home to school transport(pre16): SEN transport expenditure	0	0	0	785,223	0	0	785,223	0	785,223
2.1.5 Home to school transport(pre16): mainstream home to school transport expenditure	0	4,667	2,828	0	0	0	7,495	0	7,495
2.1.6 Home to post-16 provision: SEN/ LLDD transport expenditure (aged 16-18)	0	0	0	0	0	120,152	120,152	0	120,152
2.1.7 Home to post-16 provision: SEN/ LLDD transport expenditure (aged 19-25)	0	0	0	0	0	30,038	30,038	0	30,038
2.1.8 Home to post-16 provision transport: mainstream home to post-16 transport expenditure	0	0	0	0	0	0	0	0	0
2.1.9 Supply of school places							190,192	0	190,192
2.2.1 Young people's learning and development			0	0	0		0	0	0
2.2.2 Adult and Community learning							0	0	0
2.2.3 Pension costs							759,714	0	759,714
2.2.4 Joint use arrangements							0	0	0
2.2.5 Insurance							0	0	0
2.3.1 Other Specific Grant							0	0	0
2.4.1 Total Other education and community budget							9,331,850	1,099,625	8,232,225
3.0.1 Funding for individual Sure Start Children's Centres							8,037,810	1,363,800	6,674,010
3.0.2 Funding for local authority provided or commissioned area wide services delivered through Sure Start Children's Centres							365,835	131,000	234,835
3.0.3 Funding on local authority management costs relating to Sure Start Children's Centres							0	0	0
3.0.4 Other early years funding							212,820	0	212,820
3.0.5 Total Sure Start Children's Centres and Early Years Funding							8,616,465	1,494,800	7,121,665
3.1.1 Residential care							12,175,206	494,147	11,681,059
3.1.2 Fostering services							13,776,070	494,147	13,281,923
3.1.3 Adoption services							1,729,955	33,260	1,696,695
3.1.4 Special guardianship support							666,611	0	666,611
3.1.5 Other children looked after services							3,343,788	26,178	3,317,610
3.1.6 Short breaks (respite) for looked after disabled children							188,173	0	188,173
3.1.7 Children placed with family and friends							0	0	0
3.1.8 Education of looked after children	13,056	104,194	63,119	1,953	448		182,770	0	182,770
3.1.9 Leaving care support services							937,706	0	937,706
3.1.10 Asylum seeker services children							479,293	204,967	274,326
3.1.11 Total Children Looked After	13,056	104,194	63,119	1,953	448		33,479,572	1,252,699	32,226,873
3.2.1 Other children and families services							29,097	0	29,097
3.3.1 Social work (including LA functions in relation to child protection)							7,345,522	103,983	7,241,539
3.3.2 Commissioning and Children's Services Strategy							6,185,137	688,650	5,496,487
3.3.3 Local Safeguarding Children Board							387,100	265,958	121,142
3.3.4 Total Safeguarding Children and Young People's Services							13,917,759	1,058,591	12,859,168
3.4.1 Direct payments							882,440	0	882,440
3.4.2 Short breaks (respite) for disabled children							2,008,609	105,000	1,903,609
3.4.3 Other support for disabled children							141,847	111	141,736
3.4.4 Targeted family support							3,717,119	1,113,112	2,604,007
3.4.5 Universal family support							0	0	0
3.4.6 Total Family Support Services							6,750,015	1,218,223	5,531,792
3.5.1 Universal services for young people							1,648,319	153,100	1,495,219
3.5.2 Targeted services for young people							0	0	0
3.5.3 Total Services for young people							1,648,319	153,100	1,495,219
3.6.1 Youth justice							2,451,239	1,203,110	1,248,129
4.0.1 Capital Expenditure from Revenue (CERA) (Non-schools budget functions and Children's and young people services)							0	0	0
5.0.1 Total Schools Budget and Other education and community budget (excluding CERA) (lines 1.6.1 and 2.4.1)							252,484,906	1,226,111	251,258,795
5.0.2 Total Children and Young People's Services and Youth Justice Budget (excluding CERA)(lines 3.0.5 + 3.1.11 + 3.2.1 + 3.3.4 + 3.4.6 + 3.5.3 + 3.6.1)							66,892,466	6,380,523	60,511,943
6 Total Schools Budget, Other education and community budget, Children and Young People's Services and Youth Justice Budget (excluding CERA) (lines 5.0.1 + 5.0.2)							319,377,372	7,606,634	311,770,738
7 Capital Expenditure (excluding CERA)	0	0	0	0	0		0	0	0
8a.1 Substance misuse services (Drugs, Alcohol and Volatile substances) (included in 3.5.1 and 3.5.2 above)							0	0	0





S251 Budget 2015-16 - School Table High Needs & AP Settings

Department for Education Section 251 Financial Data Collection

LEA 892 Nottingham

	Description	Unit Value (£)			Unit Applied	Number of Units			Anticipated Budget (£)				Proportion of funding
		PVI	Nursery School	Primary Nursery Class	Unit Type	PVI	Nursery School	Primary Nursery Class	PVI	Nursery School	Primary Nursery Class	TOTAL	
1. EYSFF (three and four year olds) Base Rate(s) per hour, per provider type	A rate of £4 hour is paid to all providers for children attending up to 15 hours a week.	4	4	4	PerHour	877,502	47,475	1,966,203	3,510,008	189,900	7,864,812	11,564,720	85.77
2a. Supplements: Deprivation	Supplement only applies to providers where more than 50% of pupils live in wards classified as amongst the 20% most deprived nationally. Schools qualify if they meet the 50% on either over a two year average.	0.1	0.1	0.1	PerHour	491,509	47,475	1,451,530	49,151	4,748	145,153	199,051	1.48
2b. Supplements: Quality	If a provider receives an OFSTED score of 1 (Outstanding) they receive £0.10 an hour.	0.1	0.1	0.1	PerHour	50,080	0	324,935	5,008		32,494	37,502	0.28
	If a provider receives an OFSTED score of 2 (Good) £0.05 an hour; 3 (requires improvement) and 4 (inadequate) receives no funding at all.	0.05	0.05	0.05	PerHour	890,521	47,475	996,563	44,526	2,374	49,828	96,728	0.72
2c. Supplements: Flexibility	Where the settings have a flexible offer across the day and over at least 44 weeks.	0.1	0.1		PerHour	435,407	47,475		43,541	4,748		48,288	0.36
2d. Supplements: Sustain-ability	No budget lines entered												0
3. Other formula	To enable £0.05 contribution per child per session for healthy snacks.	0.05	0.05		PerHour	856,411	47,475		42,821	2,374		45,194	0.34
	A reduction of -£0.41 per hour is applied to nurseries attached to schools. This is due to the school already receiving funding for its premises costs through the national schools funding formula.			-0.41	PerHour			1,966,203			-806,143	-806,143	-5.98
4. Additional funded free hours	A rate of £4 per hour is applied to nurseries attached to schools. This is due to the school already receiving funding for its premises costs through the national schools funding formula.		4	4	PerHour		22,760	205,756		91,040	823,024	914,064	6.78
	A supplement is paid to nursery schools and primary nursery classes where more than 50% of pupils live in wards classified as amongst the 20% most deprived nationally. Schools qualify if they meet the 50% on either over a two year average. This rate		0.1	0.1	PerHour		22,760	168,802		2,276	16,880	19,156	0.14
	If a provider receives an OFSTED score of 1 (Outstanding) they receive £0.10 an hour for hours that are provided above 15 hours but less than 25 hours per week.			0.1	PerHour			21,680			2,168	2,168	0.02
	If a provider receives an OFSTED score of 2 (Good) £0.05 an hour; 3 (requires improvement) and 4 (inadequate) receives no funding at all.		0.05	0.05	PerHour		22,760	133,316		1,138	6,666	7,804	0.06
	A reduction of £-0.41 per hour is applied to nurseries attached to schools. This is due to the school already receiving funding for its premises costs through the national schools funding formula.			-0.41	PerHour			205,756			-84,360	-84,360	-0.63
	Where the settings have a flexible offer across the day and over at least 44 weeks.		0.1		PerHour		22,760			2,276		2,276	0.02
	To enable £0.05 contribution per child per session for healthy snacks for children attending over 15 hours to 25 hours.		0.05		PerHour		22,760			1,138		1,138	0.01
TOTAL FUNDING FOR EARLY YEARS SINGLE FUNDING FORMULA (3s AND 4s)									3,695,054	302,011	8,050,521	12,047,586	89.35
5. Two year old Base Rate(s) per hour, per provider type	A rate £4.88 per hour is paid to all providers for children attending up to 15 hours a week.	4.88	4.88	4.88	PerHour	1,070,813	13,811	69,056	5,225,567	67,398	336,993	5,629,958	29.46
6a. Two year old supplements Quality	No budget lines entered												0
6b. Other supplements	No budget lines entered												0
TOTAL FUNDING FOR EARLY YEARS SINGLE FUNDING FORMULA FOR 2 YEAR OLDS									5,225,567	67,398	336,993	5,629,958	29.46
7a. Early years contingency funding 2 year olds	No budget lines entered												0
7b. Early years contingency funding 3 & 4 year olds	Inclusive Support Grant (PVI's)											50,000	0.37
	Nursery Contingency- for costs not funded through the Early Years Single Funding Formula (EYSFF), for example catering, business and water rates, broadband connection etc.											226,736	1.68
8a. Early years centrally retained spending 2 year olds	Funding set aside for the management and administration costs associated with three year old placements,e.g. Training, Continual Professional Development (CPD) and support grants.											956,000	7.09
8b. Early years centrally retained spending 3 & 4 year olds	Funding set aside for management and administration costs associated with 3-4 year old placements for example Training, Continual Professional Development (CPD) and support grants.											203,000	1.51
TOTAL FUNDING FOR CENTRAL EXPENDITURE												1,435,736	10.65
9. Early years pupil premium allocation												525,331	

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## S251 Budget 2015-16 - School Table High Needs & AP Settings

S251 Budget 2015-16 Table 2: School table high needs & AP settings

Report produced on 01/04/2015 10:59:25

Local Authority 892 Nottingham

School Name	DfE Number	School Opening Closing	Date Opening Closing	Type of Establishment	Special Educational Needs (SEN) Places		SEN Place Funding (£)	Alternative Provision (AP) Places		AP Place Funding (£)	Hospital Education Places		Hospital Education Place Funding (£)	Total Place Funding
					April 2015 to August 2015	September 2015 to March 2016		April 2015 to August 2015	September 2015 to March 2016		April 2015 to August 2015	September 2015 to March 2016		
Denewood Learning Centre	1104			PRU				72	72	660,000				660,000
Beckhampton Centre	1107			PRU				20	20	183,333				183,333
Hospital and Home Education PRU	1109			PRU				5	5	45,833				45,833
Unity Learning Centre	1110			PRU				74	59	590,833				590,833
Woodlands School	7033			Special	59	59	590,000							590,000
Rosehill School	7035			Special	108	110	1,091,667							1,091,667
Westbury School	7040			Special	61	61	610,000							610,000
Oak Field School and Specialist Sports College	7042			Special	160	160	1,600,000							1,600,000

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<b>Subject:</b>	Proposed Changes to City Police Structure		
<b>Corporate Director(s)/ Director(s):</b>	Candida Brudenell, Strategic Director/Assistant Chief Executive		
<b>Portfolio Holder(s):</b>	Councillor Nicola Heaton, Portfolio Holder for Community Services		
<b>Report author and contact details:</b>	Philip Broxholme, Policy Officer, Nottingham Crime and Drugs Partnership 0115 8761126 <a href="mailto:philip.broxholme@nottinghamcity.gov.uk">philip.broxholme@nottinghamcity.gov.uk</a>		
<b>Key Decision</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Subject to call-in</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b> <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total value of the decision:</b> Nil			
<b>Wards affected:</b> All		<b>Date of consultation with Portfolio Holder(s):</b> 10 March 2016	
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input checked="" type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b> A Strategic Alliance between Nottinghamshire, Leicestershire and Northamptonshire police forces was announced in December 2015. The proposals outlined would involve significant rationalisation of the leadership across the three forces.  This report informs Executive Board of the proposals.			
<b>Exempt information:</b> None			
<b>Recommendation(s):</b>			
1 To note the report.			
2 To note that a Leaders Key Decision will be taken to outline the Council's position on the proposals.			

**1 REASONS FOR RECOMMENDATIONS**

1.1 To inform Executive Board of recent developments.

**2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

2.1 Under the proposed structure for Nottinghamshire Police the City Division would cease to exist and the most senior officer in the city would be at the rank of Superintendent. This has clear implications for future policing capacity in the city. Reductions will also be made in the numbers of Chief Inspectors, Inspectors and Sergeants.

2.2 There are currently no plans to make further PCSOs compulsorily redundant. This will maintain the commitment to neighbourhood policing in the city.

- 2.3 Both the Leader of the City Council, Jon Collins, and Chief Executive, Ian Curryer, have expressed their concerns over these proposals to the Chief Constable, Chris Eyre, and the Police and Crime Commissioner, Paddy Tipping.
- 2.4 Nottingham has made significant progress in reducing crime in the last ten years, however, the city still suffers from proportionately higher levels of crime than a number of other Core Cities. A significant reduction in policing capacity in the city has the potential to seriously exacerbate this problem.
- 2.5 Equally, the City Council and police have made significant progress in breaking new ground in how local authorities and police forces can work together through Project Aurora. The City Council has invested substantial sums in this approach and this has allowed citizens to feel the benefit of more cohesive and seamless services. These arrangements came about primarily because of the level of crime and demand faced by Nottingham as a Core City. The proposed changes to the policing model put these achievements at risk and may place significant stress on the existing partnership arrangements.
- 2.6 To date the City Council have not been involved in the re-design of the local policing arrangements under the Strategic Alliance. Genuine involvement would provide the opportunity for the two organisations to work together to co-design the structures, processes and resources required to provide adequate policing for the citizens of Nottingham. Ian Curryer has addressed this issue with the Chief Constable and Assistant Chief Constable Simon Torr has stated that he is willing to discuss the proposals with the City Council.
- 2.7 In the context of being one of England's largest cities and thus one of the largest economies outside London, the policing needs of the city are significant. This means that the needs of the city will need to be considered in their own right. The proposal that the new 'City Command' be led by a lower ranked post as opposed to a Divisional Commander does not recognise Nottingham's Core City status or its ongoing problems in relation to crime.

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 No other options were considered as the report is for information only.

### **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 N/A

### **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 N/A

**6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

6.1 N/A

**7 SOCIAL VALUE CONSIDERATIONS**

7.1 N/A

**8 REGARD TO THE NHS CONSTITUTION**

8.1 N/A

**9 EQUALITY IMPACT ASSESSMENT (EIA)**

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because there is no impact on any individual or group

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 N/A

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 N/A

**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

12.1 N/A

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<b>Subject:</b>	Exchange Buildings Cheapside and Smithy Row, Nottingham – Refurbishment Works		
<b>Corporate Director(s)/ Director(s):</b>	David Bishop, Deputy Chief Executive/Corporate Director for Development and Growth Kevin Shutter, Director of Strategic Assets & Property		
<b>Portfolio Holder(s):</b>	Councillor Jon Collins, Leader/Portfolio Holder for Strategic Regeneration and Development		
<b>Report author and contact details:</b>	Kevin Shutter, Director of Strategic Assets & Property 0115 8763450      kevin.shutter@nottinghamcity.gov.uk		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b> <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Total value of the decision:</b> Included in the exempt appendix			
<b>Wards affected:</b> Bridge	<b>Date of consultation with Portfolio Holder(s):</b> 22 February 2016		
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input checked="" type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>The Council owns Exchange Buildings which forms part of the Council House complex. The buildings currently comprise vacant un-refurbished cellular / partitioned office space. The South building is vacant.</p> <p>The North building is presently occupied by Community Protection teams. However, it will also become vacant this year when the occupiers complete their move to Byron House. It will then also be available for refurbishment.</p> <p>The building can be restored and refurbished to its original open plan layout providing good quality modern office space on 4 levels that will be attractive to office occupiers seeking well located city centre offices in a prestigious landmark building with very good public transport access.</p> <p>There is a shortage of good quality offices in the city centre and refurbishing Exchange Buildings will add to the supply of good quality office space available to existing occupiers and potential inward investors.</p> <p>The Council is seeking capital investment opportunities to generate revenue income and also looking to make best use of its existing assets. Refurbishing this property will provide the Council with an acceptable return on investment from leasing the offices in the open market.</p> <p>Detailed Finance comments are included in the exempt appendix.</p>			

**Exempt information:**

An appendix is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of a particular person, including the authority holding that information and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is not in the public interest to disclose this information because it includes commercial terms on costs and rents which if disclosed will prejudice the Council's position in negotiations relating to the refurbishment works and letting of the office space.

**Recommendation(s):**

**1** To approve the expenditure detailed in the exempt appendix on detailed design work and costing of refurbishment works to provide good quality open plan offices suitable for offering to let on the open market.

**2** To delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth, in consultation with the Deputy Leader/Portfolio Holder of Resources and Neighbourhood Regeneration, to agree specific allocations of spend and enter into contracts, subject to identification of sources of funding as per the exempt appendix.

**3** To include provision in the capital programme for the scheme, as set out in the exempt appendix.

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 There is a shortage of good quality offices in the city centre and refurbishing Exchange Buildings will add to the supply of good quality office space available to existing occupiers and potential inward investors.
- 1.2 The Council is seeking capital investment opportunities to generate revenue income and also looking to make best use of its existing assets. Refurbishing this property will provide the Council with an acceptable return on investment from leasing the offices in the open market.

**2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 The Council owns Exchange Buildings which forms part of the Council House complex. The buildings currently comprise vacant un-refurbished cellular / partitioned office space. The South building is vacant.
- 2.2 The North building is presently occupied by Community Protection teams. However, it will also become vacant this year when the occupiers complete their move to Byron House. It will then also be available for refurbishment.
- 2.3 The building can be restored and refurbished to its original open plan layout providing good quality modern office space on 4 levels that will be attractive to office occupiers seeking well located city centre offices in a prestigious landmark building with very good public transport access.

**3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 Do nothing. This option was rejected because the premises are currently un-refurbished cellular offices and there is little prospect of securing long term office occupiers for the property in its existing state.
- 3.2 Disposal of long leasehold interest. This was rejected as the potential receipts anticipated for the property in its present condition would be low.

- 3.3 Sale of freehold interest. This was rejected as the Council owns the freehold interest of the entire property complex, that includes the Council House, Exchange Buildings and the Exchange Arcade and there is an opportunity to invest in refurbishing the building.

#### **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 This advice is exempt from publication and is contained within an exempt appendix.

#### **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 The proposals set out in the report raise no significant legal issues and on the basis of the rationale provided are supported.

- 5.2 Following discussions with the property services, I understand that arrangements were put in place prior to the Council's commercialism agenda and that the continued arrangement of Faithful & Gould is fundamental to the delivery of the scheme. Consideration to the Council's make or buy procedures should be applied to all future design service requirements. Following the design phase the procurement team will support the client with any necessary procurement requirements to ensure value for money and compliance with Public Procurement Regulations are achieved. There are no significant procurement concerns with the recommendations set out in the report.

#### **6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

- 6.1 This is a property report so there are no further comments to make.

#### **7 SOCIAL VALUE CONSIDERATIONS**

- 7.1 Exchange Buildings can be restored and refurbished to an open plan layout providing good quality modern office space on 4 levels that will be attractive to office occupiers seeking well located city centre offices in a prestigious landmark building with very good public transport access.
- 7.2 This will support economic growth as there is a shortage of good quality offices in the city centre and refurbishing exchange buildings will add to the supply of good quality office space available to existing occupiers and potential inward investors. The restoration and reuse of the buildings will also support the environmental well-being of the city centre and draw more office workers into the retail quarter.

#### **8 REGARD TO THE NHS CONSTITUTION**

- 8.1 N/A

#### **9 EQUALITY IMPACT ASSESSMENT (EIA)**

- 9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because this decision does not include proposals for new or changing policies, services or functions.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 None.

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 None.

**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

Malcolm Townroe, Head of Legal Services.

Jim Driver, Finance Business Partner, Development and Growth.

Sue Oliver, Category Manager, Construction and Major Projects.

Pippa Hall, Portfolio and Investment Manager.

<b>Subject:</b>	Sale of the former Bestwood Day Centre, Bestwood Road, Nottingham NG6 8SS		
<b>Corporate Director(s)/ Director(s):</b>	David Bishop, Deputy Chief Executive/Corporate Director for Development and Growth Kevin Shutter, Director of Strategic Assets and Property		
<b>Portfolio Holder(s):</b>	Jon Collins, Leader/Portfolio Holder for Strategic Regeneration and Development		
<b>Report author and contact details:</b>	Jeremy Bryce, Disposals Surveyor, Property Plus Tel: 0115 876 3082 email: <a href="mailto:jeremy.bryce@nottinghamcity.gov.uk">jeremy.bryce@nottinghamcity.gov.uk</a>		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b> <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Total value of the decision:</b> In the exempt appendix			
<b>Wards affected:</b> Bestwood	<b>Date of consultation with Portfolio Holder(s):</b> 15 February 2016		
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input checked="" type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input checked="" type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input checked="" type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>The site of former Bestwood Day Centre, identified on the attached plan, was declared surplus by a Portfolio Holder decision #1006 dated 16 January 2012. The buildings on the site were demolished and the site was subsequently marketed for sale on the open market by informal tender.</p> <p>Following receipt of several offers terms were agreed with a residential housing developer at Executive Board on 4 July 2013. This proposed purchaser withdrew during the planning process some months later and the contract for sale has had to be formally rescinded. The site was remarketed by the same informal tender process for 12 weeks which ended on 8 January 2016. The offers received are detailed in the exempt appendix.</p>			
<b>Exempt information:</b>			
<p>An appendix to the report is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial and business affairs of particular individuals, including the authority holding the information, and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>It is not in the public interest to disclose this information because it contains details relating to the proposed sale price for the land which is yet to be finalised, disclosure of which will prejudice the Council's position in negotiations.</p>			
<b>Recommendation(s):</b>			
<p><b>1</b> To enter into a conditional contract for the sale of the freehold interest in the former Bestwood Day Centre site with the chosen developer, as set out in the exempt appendix, noting that an extensive open marketing campaign has taken place.</p>			

- |  |
|--|
| <p>2 To approve that, should the chosen developer not proceed for any reason, to enter into a conditional contract for the sale of the freehold interest in the former Bestwood Day Centre site with the next highest bidder, as set out in the exempt appendix.</p> |
| <p>3 To delegate authority to the Director of Strategic Assets and Property, in consultation with the Leader/Portfolio Holder for Strategic Regeneration and Development, to agree the final terms of sale including the final sale price.</p>                       |

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 The site has been marketed twice in recent years and, on both occasions, the property has been advertised both nationally and locally and particulars have been sent to an extensive database of residential developers, Housing Associations and local property agents. The sale will be conditional on planning and agreement of Section 106 contributions. The recommendations in this report will ensure the sale of the former Bestwood Day Centre is carried out in a timely fashion and at best consideration, whilst delivering family homes on a disused brown field site, thus helping to fulfil the current Council Plan to provide 2,500 new homes by 2020.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 An Executive Board decision was made in May 2010 to relocate the former Bestwood Day centre to the Aspley Wood site. The buildings were in a poor state of repair and required significant investment to bring them up to standard. A Portfolio Holder decision dated 16 January 2013 declared the buildings and site surplus to operational requirements and authorised the buildings to be demolished and the site made available to the (then) Director of Workplace Strategy and Property to sell on the open market. The buildings were demolished on 21 June 2012 in order to minimise security costs and health and safety risks associated with empty buildings. This has left a cleared site of approximately 4.2 acres in size as identified on the attached plan.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 To leave the site vacant and unsold. This option was rejected as periodic costs for maintenance and security would be on going. In addition, a capital receipt for the land would remain unrealised.

## **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 In line with the Medium Term Financial Strategy capital receipts generated from the sale of land, buildings and other assets will be a non-earmarked, council-wide resource, to be allocated according to Council priorities only after a thorough and objective options appraisal and consideration of opportunity costs, and not earmarked to a particular project, scheme, service, directorate and/or geographical area.
- 4.2 An estimate for the capital receipt from the sale of this site has already been included in funding the Council's capital programme and is included in the figures reported to Executive Board on 23<sup>rd</sup> February 2016.

**5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

5.1 The proposal to sell the land on the basis set out in the report raises no significant legal issues and is supported. The legal work associated with the sale will be undertaken by the inhouse legal team who will take steps to ensure that any rights, easements, exceptions or reservations required for the benefit of the Council's neighbouring or adjoining land (if any) are taken into account in the sale documentation.

**6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

6.1 None

**7 SOCIAL VALUE CONSIDERATIONS**

7.1 N/A

**8 REGARD TO THE NHS CONSTITUTION**

8.1 N/A

**9 EQUALITY IMPACT ASSESSMENT (EIA)**

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because this report does not contain proposals for new or changing policies, services or functions.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 None

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 Executive Board May 2010, PHD 16 Jan 2012, Exec Board 4 July 2013

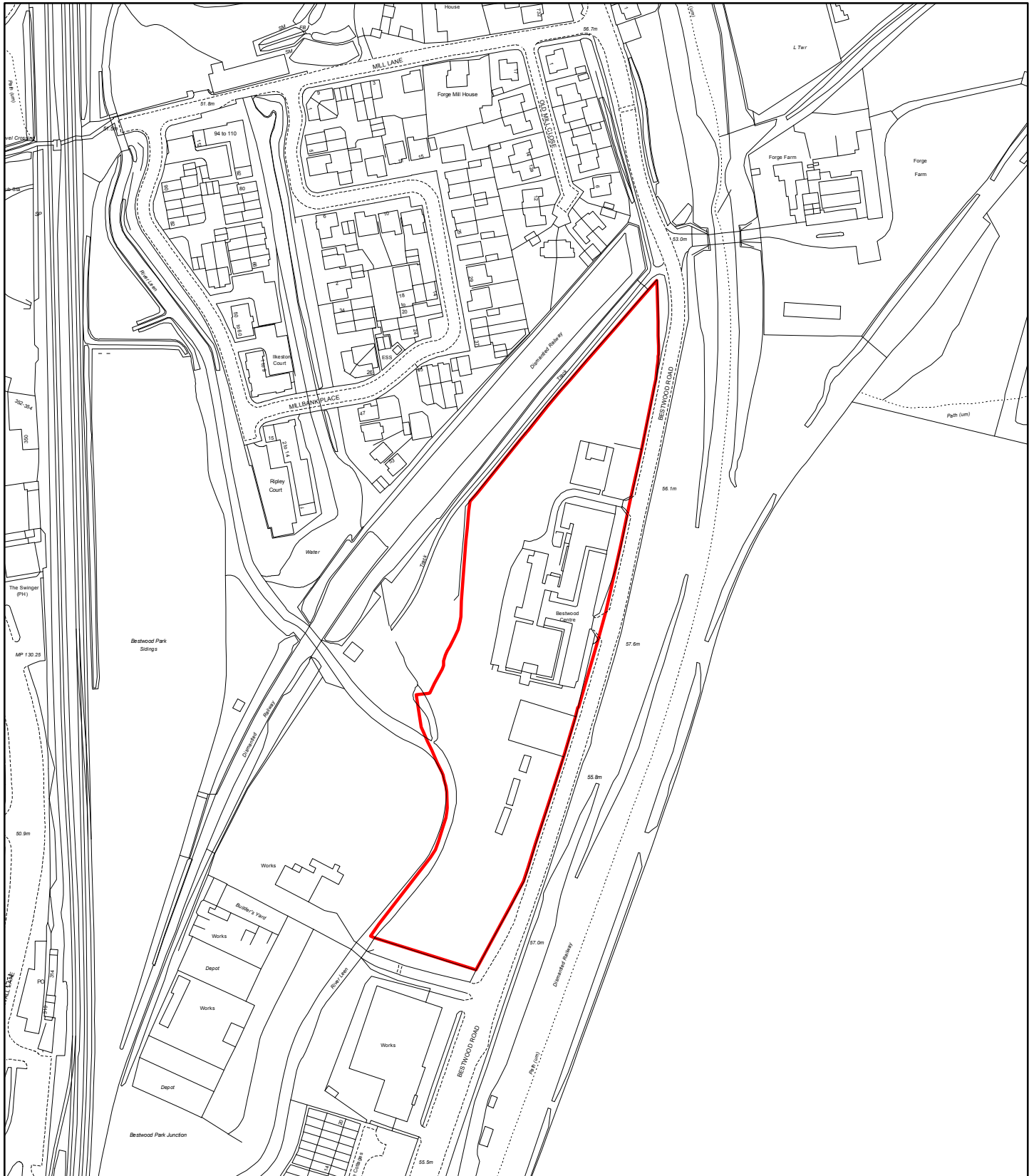
**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

12.1 Legal Services – Malcolm Townroe 8764332  
[malcolm.townroe@nottinghamcity.gov.uk](mailto:malcolm.townroe@nottinghamcity.gov.uk)

Finance – Tina Adams 8763658 [tina.adams@nottinghamcity.gov.uk](mailto:tina.adams@nottinghamcity.gov.uk)  
Susan Tytherleigh 8764219 [susan.tytherleigh@nottinghamcity.gov.uk](mailto:susan.tytherleigh@nottinghamcity.gov.uk)

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**Title: BESTWOOD DAY CENTRE BESTWOOD ROAD NOTTINGHAM**

Key  
**AREA EDGED RED 4.26 ACRES**

SK5446NE

Map produced on:  
 FEB2012

Map produced by:  
 Patricia Guest  
 0115 8763089

Nottingham City Council  
**Propertyplus**  
 Loxley House  
 Station Street  
 Nottingham NG2 3NG  
 Tel : 0115 8763000  
 Fax : 0115 8763130  
 Property Records  
 Development



Scale 1:2,500

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<b>Subject:</b>	Progress of City Centre North Development		
<b>Corporate Director(s)/ Director(s):</b>	David Bishop, Deputy Chief Executive/Corporate Director for Development and Growth		
<b>Portfolio Holder(s):</b>	Councillor Graham Chapman, Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration		
<b>Report author and contact details:</b>	Craig Lord, Programme Manager <a href="mailto:craig.Lord@nottinghamcity.gov.uk">craig.Lord@nottinghamcity.gov.uk</a>		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Subject to call-in</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b> <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Total value of the decision:</b> In exempt Appendix A			
<b>Wards affected:</b> St Ann's	<b>Date of consultation with Portfolio Holder(s):</b> Ongoing		
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input checked="" type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>The Guildhall site comprises the Guildhall, Fire Station House, the existing Central Police and Fire Stations (but excludes the EON building). The Council owns the Guildhall Building, including Fire Station House, and has exchanged contracts with the Police and Fire Authorities to acquire the freehold of their buildings with vacant possession.</p> <p>The purpose of this report is to seek approval to appoint a preferred bidder and conclude negotiations to dispose of the Guildhall site on the terms that are set out in the attached exempt Appendix A. The preferred bidder has been identified via a competitive land sale process.</p> <p>The preferred bidder has submitted proposals to develop the site with a new build approximately 38,000 m<sup>2</sup> (410,000sq.ft.) development to include commercial office accommodation, conference centre and high end student residential accommodation. The project includes the extension and refurbishment of the Guildhall to form a 4* hotel.</p>			
<b>Exempt information:</b>			
<p>Appendix A to the report is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of a particular individual (including the authority holding that information) and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it includes terms of sale including price for land/property which, if disclosed, will prejudice the Council's position in negotiations relating to the proposed sale.</p> <p>Appendix B to the report is exempt from publication under paragraph 5 of Schedule 12A to the Local Government Act 1972 because it contains information in respect of which a claim to legal</p>			

professional privilege could be maintained in legal proceedings and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it contains confidential legal advice.

**Recommendation(s):**

- 1** To appoint Miller Birch as preferred bidder for the sale of the Guildhall site on the basis of the offer set out in exempt Appendix A, subject to satisfactory contractual documents being finalised accordingly, and satisfactory commitments from the key pre let being received.
- 2** To delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth, in conjunction with the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration, to finalise acceptable terms for the sale of the Guildhall site, subject to such terms achieving an acceptable minimum sale price as outlined in exempt Appendix A.
- 3** To delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth, in conjunction with the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration, to approach an alternative bidder should arrangements with Miller Birch not be concluded satisfactorily.

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 The proposal offered by Miller Birch provides the best value for the Council of all the bids received for the site.
- 1.2 The sale of the site will secure the disposal of the Guildhall Building including Fire Station House and the former Police and Fire Authority Sites at best consideration leading to a game changing redevelopment that will regenerate an important area of the city centre supporting business, leisure, cultural and education sectors.

**2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 The Police and Fire Authorities advertised their buildings at the Guildhall Site for sale in 2013. The purchase of these assets created an opportunity to deliver a key regeneration site, and also an opportunity for the Council to offer both authorities alternative locations. A Leaders Key Decision (Ref 1037) dated 7 October 2013 therefore approved submission of a tender of £5m to purchase the two sites and the Council has now:
  - exchanged contracts to acquire the Police and Fire Authorities Buildings;
  - sold Gresham works to the Fire Authority, and a new Fire Facility is being developed. The Council has agreed terms to occupy offices at the new fire facility which will be used by emergency planning;
  - completed an agreement to lease with the Police to share occupation of Byron House which is currently being refurbished for occupation by the Police and Community Protection team.
- 2.2 Having assembled the site the Council has since progressed a land sale process which will enable the comprehensive development of the whole site by an experienced developer. In order to secure the best price for the Council, a long list of appropriate bidders was selected, which was then narrowed down to a shortlist of five bidders.
- 2.3 Submissions were invited from five companies containing full proposals and their offer to purchase the site. Bid documents were received and assessed in accordance with an agreed anonymised scoring matrix. This identified several potential purchasers for the site.

- 2.4 A further assessment was made of the bids provided and from this assessment the two best were selected for interview whereupon further clarifications could be sought concerning their bids.
- 2.5 Interviews were held in August 2015 with the two best bidders and subsequent to the interview a front runner was identified. The second rated bidder has not been let go, but they were advised that detailed discussions would continue with the frontrunner until a decision is taken to appoint them, or not. Discussions have been ongoing since with the front runner, and with a significant potential tenant, and their proposal and terms have now been clarified as set out in the attached exempt paper, allowing progress to be made in confirming the front runner appointment.

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 Sale to the second bidder – this option was rejected as the other bidder did not offer the same rounded offer package and value.

### **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 The capital receipt generated from the sale (net of tax and fees) is a corporate resource available to finance capital priorities set out by the Council and in accordance with the principles that have been adopted for the management of the capital programme.
- 4.2 The first call on any capital receipt is to fund the site acquisition costs (inc. fees) and any associated costs with enabling projects, such as Byron House Relocation and Gresham Works. The latest estimate for this is £5.860m.
- 4.3 The MTFP recognises the financial reprofiling in the Strategic Asset Management Big Ticket. The resulting shortfall in the early years will require an initial £4.178m use of reserves in 2016/17 with a further requirement of £2.878m and £0.978m in 2017/18 and 2018/19 respectively. These will be met from the Investment Strategy Reserve to be partially reimbursed from future capital receipts, including a contribution from the Guildhall sale.
- 4.4 In 2009 the acquisition of Loxley House was approved on the basis that it would be funded from capital receipts received from the rationalisation of other operational premises. £3.2m of the receipt from the sale of the Guildhall site was committed to this scheme.
- 4.5 Any balance of receipt is therefore available to finance capital priorities.
- 4.6 The report does not consider the potential revenue consequences of any decision to include a library option in the scope of any sale and therefore is likely to require a separate Executive decision if this alternative were to be pursued.

### **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 Legal comments are included in exempt Appendix B.

**6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

6.1 None.

**7 SOCIAL VALUE CONSIDERATIONS**

7.1 Not Applicable.

**8 REGARD TO THE NHS CONSTITUTION**

8.1 Not applicable

**9 EQUALITY IMPACT ASSESSMENT (EIA)**

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the report does not contain proposals for new or changing policies, services, or functions, financial decisions, or decisions about implementation of policies development outside the Council.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

10.1 None

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 Leaders Key Decision (Ref 1037) dated 7 October 2013

**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

Geoff Walker, Strategic Director of Finance  
Kevin Shutter, Director of Strategic Assets and Property  
Malcolm Townroe, Head of Legal Services

<b>Subject:</b>	Adoption of Business Charter		
<b>Corporate Director(s)/ Director(s):</b>	Candida Brudenell, Strategic Director/Assistant Chief Executive Katy Ball, Director of Children’s Commissioning and Procurement		
<b>Portfolio Holder(s):</b>	Councillor Nick McDonald, Portfolio Holder for Jobs, Growth and Transport		
<b>Report author and contact details:</b>	Karla Kerr, Acting Market Strategy and Development Manager e: karla.kerr@nottinghamcity.gov.uk t: 0115 8764796		
<b>Key Decision</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>Subject to call-in</b>
			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b>	<input type="checkbox"/> Expenditure	<input type="checkbox"/> Income	<input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision
			<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total value of the decision:</b> Nil			
<b>Wards affected:</b> All	<b>Date of consultation with Portfolio Holder(s):</b> November 2015		
<b>Relevant Council Plan Key Theme:</b>			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input checked="" type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>			
<p>This report presents a proposed Business Charter for Nottingham City Council for consideration, approval and adoption. The proposed Charter’s guiding principles are set out in Appendix 1. After the adoption of the Procurement Strategy 2014-2017 the Charter signals a new way of working with businesses in the City that maximises Nottingham’s potential and ensures that together with local businesses we work towards improving the economic, social and environmental wellbeing of Nottingham.</p> <p>The purpose of the Charter is to establish a new working relationship between Nottingham City Council and local businesses to strengthen the impact of how the Council works locally in order to improve the overall economic performance and prosperity across Nottingham.</p> <p>The Charter will help to facilitate the development of strategic, collaborative and commercial relationships with the Council’s suppliers and partners, support the local economy, and facilitate economic and social opportunities for Nottingham citizens.</p>			
<b>Exempt information:</b>			
An appendix to this report is exempt from publication under paragraph 5 of Schedule 12A to the Local Government Act 1972 because it contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because it contains confidential legal advice.			
<b>Recommendation(s):</b>			
1 To agree the adoption of the Business Charter			

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 The Charter will support the creation of employment and training opportunities for local residents, including people with disabilities and support people in to work and work experience placements.
- 1.2 The Charter will support and encourage local businesses and those Nottingham City Council contracts with to commit to paying the Nottingham Living Wage or have a clear plan for moving to paying the Nottingham Living Wage.
- 1.3 The Charter will support and encourage local businesses and those Nottingham City Council contracts with to do business locally therefore maximising the Nottingham pound.
- 1.4 The Charter will support and encourage local businesses and those Nottingham City Council contracts with to be environmentally responsible by adopting the “reduce, reuse, recycle” philosophy.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 In December 2014 the Council launched the Procurement Strategy 2014-2017. In response to this Strategy work was undertaken to write a set of guiding principles for how the Council would do business in the City and how the Council can work jointly with the public sector, businesses and third sector organisations to improve the economic, social and environmental wellbeing of Nottingham.
- 2.2 Birmingham City Council launched their Business Charter for Social Responsibility in 2013. The working group used Birmingham City Council’s learning to develop and write Nottingham City Council’s Business Charter. The key learning was to have clear measureable targets, to include legislation targets and to not target low or small spend.
- 2.3 The guiding principles have been piloted in relevant and specific procurements from December 2015, by the Council’s Procurement Team The results are yet to be evaluated as contracts have yet to be awarded, however initial findings are positive and the inclusion of the Charter has been embraced.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 This Business Charter provides an effective framework to maximise the impact of all procurement activity in supporting the delivery of key strategic priorities in particular promoting local employment and Nottingham’s economic prosperity.
- 3.2 The option exists to continue without the Charter. However, based on evidence of the benefits secured elsewhere through this approach, this is not considered to a sustainable course of action going forward.

## **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 This decision does not have any implications for finance.



## **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 In 2014 the Council developed its Procurement Strategy 2014-17 setting out how procurement will drive the Council's key priorities of delivering economic, social and environmental benefits for the City. The Strategy states that 'NCC will deliver social benefits through specific requirements in specifications and contracts through compliance with the Public Services (Social Value) Act duties'. The Business Charter will support the delivery of these aims and the Council's compliance with the requirements of the Public Services (Social Value) Act 2012 to pay regard to economic, social and environmental well-being in their procurement and contracting activity.
- 5.2 In conjunction with Economic Development, the Procurement Team has developed a mechanism to implement the Business Charter in contracts procured, through the inclusion of contract specific requirements and targets to maximise the delivery of economic, social and environmental benefits. The Public Contracts Regulations 2015 allow for contract award criteria to include social value considerations, provided these requirements are relevant to the subject matter of the contract. To minimise the risk of legal challenge and to maximise the economic, social and environmental benefits delivered from each contract, the contract requirements and targets related to the Business Charter will be developed in each case as relevant and proportionate to the contract being procured

## **6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

- 6.1 This decision does not have any implications for strategic assets and property.

## **7 SOCIAL VALUE CONSIDERATIONS**

- 7.1 The Business Charter is a key mechanism by which to increase the social value of procurement activity within Nottingham City.
- 7.2 In particular the charter will promote increased employment opportunities for Nottingham citizens and help underpin the long term economic prosperity of the city.

## **8 REGARD TO THE NHS CONSTITUTION**

- 8.1 This decision does not have any implications for the NHS Constitution.

## **9 EQUALITY IMPACT ASSESSMENT (EIA)**

- 9.1 Has the equality impact of the proposals in this report been assessed?

Yes



Attached as Appendix 2, and due regard will be given to any implications identified in it.

**10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT  
(NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT  
INFORMATION)**

10.1 None

**11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

11.1 Birmingham Business Charter

**12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT**

12.1 Chris Henning, Director of Economic Development  
Steve Oakley, Head of Contracting and Procurement  
Jo Pettifor, Strategic Procurement Manager  
Nigel Jackson, Employment and Skills Manager  
Chris Grocock, Community Partnership Manager  
Andrew James, Team Leader (Solicitor)  
Anna Coltman, Policy Officer



*“This Business Charter signals a commitment to a new way of working in the City that maximises Nottingham’s potential and ensures that we work together to improve the economic, social and environmental wellbeing of Nottingham. We, in Nottingham City Council, have already adopted these and want you all as our contracted suppliers, the wider business community, other public sector bodies and third sector organisations to adopt them too.”* Councillor Nick McDonald Portfolio Holder for Jobs, Growth and Transport

This Charter identifies the actions and activities that Nottingham City Council and our contracted suppliers will deliver. This will bring about economic growth and prosperity and help transform Nottingham from a good to a great city.

Charter Principles:

- Support the growth of the local economy
- Be a good employer
- Be fair and transparent
- Be environmentally responsible

Charter Signatories will:

- Take an active part in improving the economic, social and environmental well-being of Nottingham.
- Identify outcomes through their commissioning and procurement
- Commit to the principles below as soon as is practically possible to do so

Guidance:

- Future commissioning and contracting decisions will take account of the principles of this Charter
- All the principles and policies of the Charter will be mandatory and will be included in the terms and conditions of new NCC contracts for:
  - Individual contracts over £1,000,000 (total contract value) for services and works
  - Individual contracts over £1,000,000 per annum for goods

### **Support the growth of the local economy**

Charter signatories will:

- Create employment and training opportunities for local people
  - Creating apprenticeships and/or traineeships
  - Creating general entry-level employment opportunities
  - Offering work experience placements
  - Offering internships and graduate placements
- Buy Nottingham First – where possible purchase from a local business
- Undertaking school visits to support learning and careers events
- Providing in-kind support for Employment and Skills programmes

### **Mandatory for All**

- Seek opportunities (via Aspire) to work with schools to help to ensure that the young people of Nottingham are equipped with the right skills to match the present and future requirements of the labour market.
- Commit to create employment and training opportunities for local residents, including people with disabilities and support people into work and work experience placements.
- Encourage their suppliers to endorse the principle of 'Buy Nottingham First' throughout their supply chains.
- Use the Nottingham Jobs Hub service to recruit all entry level job vacancies and apprenticeships

### **Mandatory above Threshold, and Voluntary below Threshold**

- Support the local economy and create much needed jobs and apprenticeships by adopting procurement strategies that remove barriers to local businesses.
- Support the local economy by choosing suppliers close to the point of service delivery where possible.

### **Be a Good Employer**

Charter signatories will support staff development and welfare and commit to paying the Nottingham Living Wage or have a clear plan for moving to paying the Nottingham Living Wage.

### **Mandatory for all**

- Provide a safe and hygienic working environment.
- Not using zero hour contracts, but instead utilising contracts that allow for suitable flexibility to both employer and employee.
- Not discriminate in respect of recruitment, compensation, access to training, promotion, termination of employment or retirement based upon race, caste, national origin, religion, age, disability (including learning disability), mental health issues, gender, marital status, sexual orientation, union membership or political affiliation.

### **Be Fair and Transparent**

Charter signatories will commit to employing the highest ethical standards and operate in a fair and transparent way.

### **Mandatory for all**

- Work to the highest standards of business integrity and ethical conduct
- Work in an inclusive way and actively promote equality and diversity
- Ensure the well-being and protection of work forces, supported by policies.
- Adopt best practice when procuring goods and services

### **Be Environmentally Responsible**

Charter signatories will commit to protecting the environment, minimising waste and energy consumption and using other resources efficiently.

### **Mandatory for all**

- Eliminate unnecessary waste by adopting the “reduce, reuse, recycle” philosophy.
- Reduce your carbon footprint – be aware of the main impacts on carbon emissions
- Protect the environment and minimise adverse impacts and work with your supply chain to adopt these principles

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## Equality Impact Assessment Form (Page 1 of 2)

**Title of EIA/ DDM:** Adoption of the Business Charter

**Name of Author:** Karla Kerr

**Department:**

**Director:** Katy Ball

**Service Area:**

**Strategic Budget EIA** N (please underline)

**Author (assigned to Covalent):** n/a

**Brief description of proposal / policy / service being assessed:**

The purpose of the Charter is to establish a new working relationship between Nottingham City Council and local businesses to strengthen the impact of how the Council works locally in order to improve the overall economic performance and prosperity across Nottingham.

The Charter will help to: facilitate the development of strategic, collaborative and commercial relationships with the Council's suppliers and partners; support the local economy and facilitate economic and social opportunities for our citizens.

**Information used to analyse the effects on equality:** consultation with the employer hub and economic development to identify if the charter would have a positive impact on local jobs for local people. The outcome was that the Charter would have a positive impact for all Nottingham citizens.

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	<b>Could particularly benefit</b> X	<b>May adversely impact</b> X	<b>How different groups could be affected</b> (Summary of impacts)	<b>Details of actions to reduce negative or increase positive impact</b> (or why action isn't possible)
People from different ethnic groups.	X		1. The Charter will support the creation of employment and training opportunities for local residents, including people with disabilities, and support people into work and work experience placements.  2. The Charter will support and encourage local businesses and the organisations Nottingham City Council contracts with, to commit	No negative impact has been identified if the Business Charter is adopted.
Men	X			
Women	X			
Trans	X			
Disabled people or carers.	X			
Pregnancy/ Maternity				

People of different faiths/ beliefs and those with none.	X		<p>to paying the Nottingham Living Wage or have a clear plan for moving to paying the Nottingham Living Wage.</p> <p>3. The Charter will support and encourage local businesses and those organisations Nottingham City Council contracts with, to do business locally therefore maximising the Nottingham pound.</p> <p>4. The Charter will support and encourage local businesses and those organisations Nottingham City Council contracts with, to be environmentally responsible by adopting the “reduce, reuse, recycle” philosophy.</p>
Lesbian, gay or bisexual people.	X		
Older	X		
Younger	X		
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).			
<p><b><i>Please underline the group(s) /issue more adversely affected or which benefits.</i></b></p>			

**Outcome(s) of equality impact assessment:**

- No major change needed

**Arrangements for future monitoring of equality impact of this proposal / policy / service:**  
 Note assessment and monitoring of the charter will be done annually as part of contract monitoring.

<p><b>Approved by (manager signature):</b>          Karla Kerr,</p>	<p><b>Date sent to equality team for publishing:</b></p> <p>Send document or link to:          equalityanddiversityteam@nottinghamcity.gov.uk</p>
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of the Local Government Act 1972.

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